

**Council On Aging Board Meeting
Grace Gouveia Building
October 5, 2000**

The following minutes are available on-line as a service and are not the official record due to changes in formatting for the Internet. The minutes may have attachments that are not included here in this format. The official, complete paper copy can be viewed during regular office hours, Monday - Friday: 8 a.m. to 5 p.m. in the Office of the Town Clerk, 260 Commercial St. Provincetown, MA 02657.

Members Present: Anita Berman, Ray Sparks, Gladys Johnstone, Brunetta Wolfman, Patrick Manning, Roberta Elliott

Chairman opened the meeting at 3:02PM. Minutes of previous meeting read, and with corrections approved as amended.

DIRECTOR'S REPORT:

Director unable to be present, written report submitted.

- A. Cushion rentals going good. Good PR at Town Hall Concert on 9/30/2000
- B. Senior Volunteer for Tax Credit Program selling Cook Books at fire house on Sundays in October from 12:30 to 3:30. Additionally selling them at A&P according to volunteer's availability.
- C. Musical Cabaret Luncheon to resume November 3rd. However, CEM may not be able to prepare the food any longer. COA Director will resolve the issue.
- D. Souper Tuesday to resume November 14th at 12:30pm. Chef this season-Eva Hartman.
- E. COA reception office and library to be painted and receive new carpet. Thanks to maintenance person for painting and COA Friends for the carpeting.
- F. Seniors have voiced concerns of safety regarding the condition of the parking lot; lighting, pavement holes, faded lines and uneven dirt. COA Director has made request to DPW- Sandy, to have Building & Grounds Dept. address dirt falling down hill into parking lot and resurrecting the COA bus sign.

Board discussed this issue at length. Board is very concerned about the public safety issue for seniors, as well as all others utilizing the parking lot. Board agreed to address the issue and the Boards concerns with DPW Director, David Gurtin.

Motion by Patrick Manning to have Ray Sparks speak with DPW Director, seconded by Brunetta Wolfman, Motion passed by unanimous vote.

- G. Needs Assessment form are being returned. Report will be forthcoming.

FRIENDS REPORT:

Photo contest cost about \$40.00

Friends have nothing for the COA Newsletter

OLD BUSINESS:

- A. Anita asked A&P for second day of donations, A&P can not do.
- B. Anita asked STARR Market for one day donations per week. STARR can do and COA bus to Orleans can pick up on Tuesdays.
- C. CEM no longer to provide for Friday meals. Board agreed that Cooking Classes at High School may be able to help.
- D. Cook Book sales at A&P going well.
- E. Board address letter from Town Clerk regarding question of conflict of interest. Board member Anita B. requested clarification regarding conflict of interest issue raised at last Board meeting. Town Clerk wrote to Board informing that in his opinion there was/is no conflict of interest.
- F. Needs Assessment went out with COA Newsletter.
- G. Board member Brunetta W. went to Disability Commission regarding issue of hazardous condition of sidewalks; unclearly marked, hole, brick vs pavement. Disability Commission referred to DPW. DPW can not mark with white to demark walker, bike etc. due to streets being to narrow.
- H. Window leak in dinning room appears to be repaired.

NEW BUSINESS:

- A. Board member Ray S. suggest that COA request Commercial Street fire house now for Labor Day and

Memorial Day. Board agrees and Ray S. will follow up on request.

B. Board discussed issue of a Recording Secretary and a Correspondent Secretary.

Motion by Brunetta Wolfman to have both a Recording and Corresponding Secretary, seconded by Ray Sparks, Motion passed by unanimous Vote.

Patrick Manning appointed recording secretary and Gladys Johnstone appointed corresponding secretary. Both accepted appointment.

C. Board questioned why part-time Events Coordinator still advertised in Cape Cod Times. COA Director will be asked to clarify.

D. Board member Anita B. reports that water colors classes have begun and gourmet classes will begin October 23rd. Anita B. informed Board that she is exploring the possibility of an acrylic class.

E. Board member Anita B. attended a seminar regarding Investment and referred the seminar facilitator to COA Director for possible seminar for COA.

F. Board member Gladys J. requested for COA Director the possibility of beginning Board meetings at 2pm as opposed to 3pm. Board members will consider and discuss at next Board meeting.

MISCELLANEOUS:

Motion made to adjourn at 4:15PM. Unanimous.

Next meeting November 2, 2000 3:00PM

Respectfully submitted,

Patrick Manning