

Provincetown Community Housing Council

Veterans Memorial Community Center ↻ 2 Mayflower Street
August 11, 2014

1:05 p.m.

Members Present: Ann Maguire, Rev. Brenda Haywood, Kristin Hatch, & Donna Szeker

Excused absence: Susan Cook

Staff: Community Housing Specialist Michelle Jarusiewicz

Public Statements: none

Little Fix Program: Chair Ann Maguire indicated that Seamen's will contribute \$200 and is conducting outreach with staff for volunteers. Housing Specialist has 1 formal volunteer application in hand but knows of other volunteers. She has 3 formal client applications in hand and will continue to accept applications on a rolling basis as the program will be ongoing. The next step is to conduct a paper review with the Council on Aging, Veteran's Agent, and Disability Commission; perhaps next week. Then, next will be to conduct site reviews and then finalize the initial date.

DART Program Start-up: Town Planner Gloria McPherson explained that the 2014 AIA Design & Resiliency Team will be in Provincetown for the preliminary scoping visit on September 17 & 18, 2014 to examine housing resiliency and economic sustainability and their interconnections. Members agreed preferred meeting time for the CHC with the team – either Wednesday or Thursday 1:00 – 2:30. The scoping session potentially will lead to an intensive 3-day charrette. Members discussed including renters in the conversation and inquired about past work by this group.

MassDocs Utilization: Discussion includes Ted Malone of CHR. Housing Specialist indicated that as a follow up to the award notice of funding for Stable Path and the CHC's inquiry about what can the town do to facilitate the process, Developer Ted Malone indicated "Use MassDocs!" The Housing Specialist acquired information from the state, recommends utilization to streamline the process and save money, and invited Ted Malone to discuss his experience with Sally's Way. These developments often have more than 6 funding sources, each with their own requirements and their own attorneys. There are many meetings and phone calls to come to agreement about the various documents and terms. Mr. Malone explained that using MassDocs made a big difference in three areas – simplifying the process, coordinating inspections and reporting, and coordinating the payment process. There is one central attorney and one inspector. Town still authorizes payments individually.

Kristin Hatch MOVE to recommend that the Town participate in MassDocs including with regard to the Stable Path development; Donna Szeker second; approved 4-0.

Fire Station #2 Upstairs Development: Housing Specialist distributed drawings and news articles from 2007 when the Town was considering housing there. At the time, there was consideration of dormitory style housing for seasonal town workers, affordable rentals, and offices [pre-town meeting restoration], it was put on hold. General discussion about the building and location. Might be ideal spot for seasonal town workers. Also, what about Fire Station near Town Hall upstairs? Field trip to look at the buildings requested. Housing Specialist to discuss with Police Department the usage of house in Truro for couple summers for town staff – how did that work? What about other communities such as Nantucket?

Other: Housing Authority members volunteered and painted the available unit at the Housing Authority and will be relocating an existing tenant to this 1st floor unit and making the other unit available. The Town did not receive the MCDBG funding for the sewer connection to Maushope & planning funds. The Town will submit a USDA application for the sewer line and the Housing Authority is considering a CPA application for

the planning funds. CPA applications are usually due between Nov 1st and Dec 1st. The CPC, or others, may apply for project specific activities.

Action Plan – can we schedule a joint meeting with Planning Board, and Town Planner, to discuss Action Items?

Minutes: Kristin Hatch approved minutes for 7/14/14; Brenda Haywood second; approved 4-0.

Next Meeting: Monday, August 25, 2014 at 1:00 pm.

Documents:

Fire Station #2 Upstairs Development: drawings and news articles from 2007

Minutes 7/14/14

DART Application

MassDocs email 7/16/14 TC Shirin Everett

Meeting adjourned at 2:35 pm

Submitted by: Michelle Jarusiewicz, Community Housing Specialist