



Meeting Agenda

The Beautification Committee will hold a public meeting on **Monday, November 2, 2015, 4:30pm** in the Caucus Hall Meeting Room, at Town Hall, 206 Commercial Street, Provincetown, MA 02657.

Votes May Be Taken Unless Otherwise Indicated.

Agenda:

1. **Public Statements**
 - a. **Introduction: Margaret, RE: trees**
2. **Approval of October 6th Minutes**
3. **Treasurer's Report**
4. **Project Reports**
 - a. **Benches and Trees – Tina: Linda Silva bench; Bill: Halmnquist plaque; BR recognition, plaque, ceremony with BOS**
 - b. **Grace Hall Parking Lot slope update – Bill**
 - c. **Outreach to VMCC, Library, 2020, Ptown 365, Second Homeowners – Bill**
 - d. **Bus Stop Park Trailer - Bill**
5. **Tabled from previous meeting**
 - a. **Pilgrims' First Landing Park request from Lori Meads; Discussion**
 - b. **Tree Evaluation and Trimming Working Group – Anika, Frank,**
 - c. **New sign for Fisherman's Memorial Park**
6. **New Business**
 - a. **2020 Set-aside of funds; discussion**
 - b. **Tree Planting Policy –All requests through BC, then to Tree Warden, then back to individual who wants to plant the tree(s)**
 - c. **Assembly of purveyor list and for all contracts over \$X,000 to go through Town Manager's office – WG to compile list: _____, _____, _____**
 - d. **New Procurement Policy**
 - i. **3 RFPs must be sent to selected purveyors**
 - ii. **Request Bids**
 - iii. **Best Practice Decision**
 - iv. **Contract executed through Town Manager's office**
 - e. **2016 Planning, Budgeting and Prioritization*******

7. Any new business that could not be reasonably anticipated within the 48 hr posting requirement.

8. Set Date for Next Meeting

**Respectfully Submitted,
Bill Docker, Chair**

Posted: www.provincetown-ma.gov 10/13/15 4:25 pm dj