

# Provincetown Community Housing Council

Veterans Memorial Community Center ↻ 2 Mayflower Street  
July 8, 2014

10:48 a.m.

Members Present: Ann Maguire, Kristin Hatch, and Rev. Brenda Haywood

Absent: Donna Szeker and Susan Cook

Staff: Community Housing Specialist Michelle Jarusiewicz; Acting Town Manager David Gardner

Public Statements: none

Community Center Development: review of Housing Specialist memo and recommendation that the Board of Selectmen request technical assistance from the Mass. Housing Partnership as the next step. Members suggested adding clarifications about what if Town does the development and the Invitation for Bid [IFB] process. Member Kristin Hatch indicated that the Housing Authority would also like some consideration for senior housing.

Kristin Hatch: MOVE to accept and approve the Housing Specialist's recommendation for the redevelopment of the old Community Center; Brenda Haywood Second; approved 3-0.

Little Fix Program: review of flyers drafted by the Housing Specialist for both clients and volunteers with start-up event in September. Members liked them all. Housing Office to launch program with outreach and distribution. Individual members to consider their contacts; Kristin Hatch to start a list. Ann Maguire to contact The Banner and Seamen's; Brenda Haywood to contact the Interfaith community. Housing Specialist to distribute a packet to the Council on Aging, Veteran's Agent and Disability Commission.

Local Voucher Program: consider adding language about accommodations will be provided as needed; perhaps move question up front about language.

Minutes:

Kristin Hatch MOVE to approve minutes of 6/30/14; Brenda Haywood second; approved 3-0.

Next Meetings: July 14, 2014 at 1:15 pm. July 22<sup>nd</sup> at Noon. July 28<sup>th</sup> at 1:00 pm.

Other:

Stable Path received funding award! Inquire about what can Town do to facilitate the process. Are permits up to date?

Reis Property: owner considering rentals again; Housing Specialist reminded owner of parameters including income eligibility, marketing and outreach, lottery requirements.

Documents:

Flyers & Applications for Little Fix Program

Revised drafts of Local Voucher Program documents

Meeting adjourned at 11:41 am

*Submitted by: Michelle Jarusiewicz, Community Housing Specialist*