

C. *Treasurer's Transfer – Library Gift Fund – to pay an invoice from Uline for Protective Transport Tubes for Moby-Dick Artwork prints, in the amount of \$52.14.*

MOTION: MOVE that the Board of Selectmen vote, as Commissioners of the Library Gift Fund – (#1107), pursuant to MGL C44 § 53A, to approve the use of the funds in the Library Gift (#1107) to pay \$52.14 for the attached invoice from Uline.

D. *Treasurer's Transfer – Library Gift Fund – to pay an invoice from Rachel Harrington d/b/a B-Xclusive for 39 Moby Dick Marathon t-shirts for resale, in the amount of \$468.00.*

MOTION: MOVE that the Board of Selectmen vote, as Commissioners of the Library Gift Fund – (#1107), pursuant to MGL C44 § 53A, to approve the use of the funds in the Library Gift (#1107) to pay \$468.00 for the attached invoice from Rachel Harrington d/b/a B-Xclusive.

E. *Treasurer's Transfer – John A. Henry Trust Fund – to pay an invoice from Cape Cod Children's Place, Inc. for reimbursements of tuitions, in the amount of \$3,250.00.*

MOTION: MOVE that the Board of Selectmen vote, as Commissioners of the Library Gift Fund – (#1107), pursuant to MGL C44 § 53A, to approve the use of the funds in the John A. Henry Trust Fund (#1618) to pay \$3,250.00 for the attached invoice from Cape Cod Children's Place, Inc.

F. *Treasurer's Transfer – Library Trust Fund – Flores Fund – to pay an invoice from 629 Ingram Library Services for books/videos, in the amount of \$2,580.75.*

MOTION: MOVE that the Board of Selectmen vote, as Commissioners of the Library Trust Fund – Flores Fund (#1626), pursuant to MGL C44 § 53A, to approve the use of the funds in the Library Trust Fund – Flores Fund (#1626) to pay \$2,580.75 for the attached invoice from Ingram Library Services.

G. *Appoint Provincetown Treasurer John O'Buck and Payroll/Benefits Coordinator Jody Hoffmann as representatives to the Cape Cod Municipal Health Group.*

MOTION: MOVE that the Board of Selectmen vote to appoint John O'Buck to the position of Regular Member of the Cape Cod Municipal Health Group and Jody Hoffmann to the position of Alternate Member.

Chairman Richter waived the reading of the consent agenda with unanimous consent, and the consent agenda was approved by unanimous consent by the Board.

1. Public Hearings:

A. Public Hearing and presentation on the introduction to the Phase 3 (Howland Street to Johnson Street) Commercial Street Reconstruction Project.

Erik read the Public Hearing Notice. DPW Director Rich Waldo, GHD Manager Russell Kleekamp, Engineer Jessica Janney, and Designer Jim Fosdick. The Board was updated on March 28th and given the abutters notice and flyer that was sent out. Tonight is the first Public Hearing to be held out of three. The next meeting will be on Thursday May 26th at 5:00 p.m. at St. Mary's of the Harbor, and the third meeting will be on Monday, June 27th before the Board of Selectmen for the 95% final set of plans to be presented.

GHD Manager Russ Kleekamp gave the PowerPoint presentation with a general overview. This presentation in its entirety may be viewed on the Town's website under the PTV videoing of tonight's meeting. He described the efforts that are being made to contact and discuss any issue that abutters to the project may have. They will be replacing the water main on Commercial Street along with replacing of the sidewalks, repainting the crosswalks and parking space areas. The porous asphalt being used on Commercial Street will allow the rain water to seep through it much easier to prevent puddling and drainage runoff. They use it on highways and it will help with the individual flood concerns. He gave an example of some of the things they deal with regarding drainage problems. This finished product will be very pedestrian friendly for walking on smooth firm surfaces. The finished sidewalks will be brick and set in mortar this time for more secure footing. Every property owner on Commercial Street has their own property style and they will deal with each property owner individually. The porous asphalt will eliminate the wash off water from public property going onto private property. There has to be some of the private property owners that will take care of their own improvements as the cost will be prohibitive to the Town. They will identify these property owners, meet with them, draw up a design effort for them and then get their approval. All sidewalks will be ADA compliant for most of the sidewalks.

Cheryl asked them to let the Board know if parking spaces are going to be lost when putting sidewalks in. The rest of the Board was in agreement with Cheryl.

Russ will bring the 95% stripping plan which will show the sidewalks at the Board's meeting on June 27th. They will be starting with the replacement of the water main in September, and start with the road in November weather

permitting. Numerous residents have complained about ponding, which will be taken care of with the porous asphalt. At the next meeting there will be more information available.

Jessica went over the revised schedule due to the water main replacement. They should be at 95% design by end of June and go out for bidding in mid-July. This schedule in its entirety may be seen on the Town's website under the Board of Selectmen agenda packet for this evening.

Russ stated that there were 327 notices sent out to abutters of which they have received 250 green cards back; 83 undelivered notices were sent back to them. Only 21 requested personal meetings and he has had six personal meetings with individuals so far. He does not anticipate any significant design changes coming out of the upcoming meetings with property owners, but does want to meet with as many as he can. They are trying to minimize rumors and get out the facts as quickly as they can. In 99.9% of the cases the property owners will deal with their own updates. He asked how much detail the Board would like to see at the next meeting; more detail on the water main replacement; porous asphalt, etc.

Public comments:

Mary-Jo Avellar thanked Cheryl for not removing parking spaces. Public parking was taken away on the west end previously. She spoke about all of the lost parking in front of the public library and does not know why that happened. She hopes the Town will take a different approach with this phase of the process. She does have concerns about the brick sidewalks and thinks they are horrible. You cannot easily clear the snow from the brick sidewalks and they are difficult to walk on especially for people with disabilities. She hopes for concrete sidewalks to be put down this time. She also believes that east of Howland Street there is a need for new sidewalks on Commercial Street.
Closed public comments.

MOTION: Move that the Board of Selectmen vote to approve moving forward towards the 95% design plan.

Motion: Erik Yingling

Seconded: Robert Anthony

There was a discussion held regarding the types of sidewalks that should be considered. Cheryl asked the engineers not to assume that if they see brick sidewalks and they need to be replaced that brick should be used. She wants to have a discussion about not putting down brick; they are public sidewalks.

Rich stated that there has been no easy decision since Phase I. Previously, after much discussion, the Town had voted to use brick. The bricks will be set in concrete this time to minimize the movement starting from Johnson Street to Howland Street. It changes from brick to asphalt at Cook Street.

Russ stated that brick is more expensive and offered to get more detail on the pros and cons and bring that information back to the Board, if required at the next meeting.

Erik likes the brick as long as it is maintained properly; keep it even.

Tom stated that in the winter the brick freezes in certain areas.

Rich recommended getting a cut edged brick which would not allow the water to penetrate in between the cracks.

Robert agrees with Mary-Jo that they should be handicapped accessible. They are not a reliable source for public sidewalks. He agrees to get back to concrete or asphalt and does not want bricks.

Raphael feels that he has received more complaints on the brick sidewalks. He wants to find savings for the Town and what works best for everyone. He would like to consider cement. He would like for the Board to get more feedback on the types of sidewalks from the engineers.

Russ will meet with the abutters and ask what their preferences are as well.

5/0/0 Motion passed.

2. Public Statements:

Sherry Dranch spoke about protecting the Route 6 greenway. She asked the Board for their support in continuing to protect the integrity of the greenway. She proposed a by-law regarding political signs not being allowed on the greenway and asked the Board to sponsor an article for such a by-law.

Clarence Walker spoke on behalf of the Fisherman's Wharf development plan. He has thoroughly read the documents and is in full agreement that this proposal. He hopes that the Board helps to make this system work. He asked to give support wherever it is needed, and thanked Mr. Lagasse.

Rik Ahlberg member of the bicycle committee stated that the Disability Committee is perfectly happy with the brick sidewalks as long as there is concrete put under the bricks to keep them stable. He feels that people in the east end would feel short-changed if they did not get the brick sidewalks. He would like an update on the \$1.6 million project connecting the bike paths into Provincetown and asked if Superintendent George Price could speak on that.

Mary-Jo Avellar does not want asphalt sidewalks as they reflect heat in the summertime. She also asked how we might solve the problem of amplified music that is being played in front of Town Hall. She can hear it all the way in her home and believes there should be some way to have the music at a lower level. We need some kind of a by-law that would have the level of music at a lower level.

Representative Sarah Peake congratulated Tom and Cheryl on their reelection and Raphael for his election as Chairman to the Board. She stated that the County is taking the lead regarding the bicycle path project and they are working closely with Truro and Wellfleet. Representative Peake requested that she be copied on any correspondence being sent to MassDOT by the Bicycle Committees, as this is not being handled by the Legislature and she wants to keep up-to-date with what is happening. She finds it heartbreaking to see the condition of the Herring Cove beach parking lot area. She appreciates all of the National Seashores efforts to date, and asked them to think of creative ways that they may join efforts with the Board to make sure that the target date of 2018 for full replacement of Herring Cove is met and to possibly have it moved closer to 2017. She will do everything she can to help work towards that goal.

3. Selectmen's Statements:

Erik congratulated Tom and Cheryl on their re-election, and Raphael for his appointment as the Chairman.

Cheryl does not like campaigning but was out in the inclement weather doing so. She mentioned some of the things she had done over the past three years. She was the Liaison to the Pier Corp./Harbor, part of a small group to help get organized for 2020, chaired the Town Manager Search Committee, and set on the sub-committee who hired the Board of Selectmen's Secretary. She asked the public to feel free to contact her for anything they need.

Robert congratulated Tom and Cheryl on their re-election. He stated that this Board has been trying to move Provincetown forward over the past three years and was saddened by not getting the land swap. The Board needs to have an action plan and move forward with community housing, a new police station, and look at our financial situation for the next 10 years during the budget process.

Tom wanted to make a motion for the Community and Government Service Award to be given to Rachel White.

MOTION: Move that the Board of Selectmen vote to give the Community and Government Service Award to Rachel White.

**Motion: Tom Donegan
5/0/0 Motion passed.**

Seconded: Cheryl Andrews

Tom thanked Representative Peake for being here tonight. He thanked the Town Clerk and the entire staff for all of the efforts they put into the election process, and all the voters for their confidence. He talked about the need to start working on developing all types of housing; affordable, community, and market rate as well as about the need for creating jobs within the community and helping to treat our less fortunate neighbors with all the social services they need. He is looking forward to providing any help he can. He thanked the Asst. Town Manager and Town Manager for all of the lessons they taught him during his previous term and looks forward to working closely with them again.

Raphael wished all the mothers a Happy Mother's Day. He congratulated both Tom and Cheryl on their reelections. He thanked the Board for their vote of confidence in being elected as Chairman.

4. Joint meeting / Presentations:

A. Presentation/Status Updates including but not limited to the former N. Truro Air Force Station, Race Point parking lot, and the Herring Cove north parking lot.

CCNS Superintendent George Price, Deputy Superintendent Kathy Tevyaw, Park Ranger Frank Patrick, Cape Cod Commission Representative Mary-Jo Avellar, and State Representative Sarah Peake were present before the Board. George congratulated the Board on their reelections and chairman appointments. He gave a brief overview of the cost to repair the Herring Cove beach north parking lot. This year they have been approved to spend \$300,000, similar to previous years. The plan is to repair as many spaces as they can and safely block off the other areas to allow passage through the lot. They will convert the lot to a one-way traffic flow from the ticket booth and install an automated gate, similar to the exit for the south parking lot. They believe they can salvage close to 210 spaces. An estimated full repair of the north parking lot for this season is over \$874,000 and climbing. There is a full replacement of the lot anticipated in 2018, if the priority holds, for \$5.4 million. The full lot replacement is what is needed for

sustainable parking facilities. He reminded everyone that there are still 392 parking spaces at the south parking lot. A public discussion will be held on Wednesday, May 11th from 4:00-6:00 p.m. at the Council on Aging, to give a presentation and answer any questions the public may have.

He also included a document for the Board which identified over \$24 million National Park Services federal dollars that have been spent in the Provincetown area of the seashore since 2008. This document in its entirety may be viewed on the Town's website in the Board's agenda packet.

Cheryl appreciates the one-way they will be going with. She asked whether we should have a bigger area where parking is not allowed so that buses and taxis can have a space to drop off their passengers (disabled, elderly, and wheelchair bound). Consider making the entrance for the lot at the opposite end and have a bigger drop off area.

Raphael believes that it would be most sensible to have the campers going into the larger parking lot.

In a letter to Superintendent Price dated April 15, 2016, from District Highway Director Mary-Joe Perry (MassDOT), they are proposing to provide bicycle lane pavement markings and associated signage along Route 6, beginning at the School Street/Lawrence Road intersection in Wellfleet, continuing northerly into Truro to South Highland Road. The project continues northerly on South Highland Road to Highland Road, then westerly on Highland Road to Route 6A. This letter with a scope of the work may be found on the Town's website in the Board's agenda packet.

Representative Peake stated that the County is taking the lead on the Wellfleet project, and she has requested that she be copied on all documents so as to be kept abreast of things and keep everyone in the loop.

Tom stated that in 2013, the Board approved a path from the forest down to the pier and they also approved a 10% matching fund for the breakwater at the west end to change the ecology.

David G. stated that it was done with the Army Corps. of Engineers. We have the feasibility study and will put it on a future agenda for discussion. He asked that staff get all the past information to the Bicycle Committee for their review.

Erik asked about uses being considered for the former Truro Air Force Station.

George stated that they are moving forward on a small basis. Presently the park services have small facilities; Payomet is located out there, and Castle Hill has put some artwork out there. They have had numerous conversations with higher education facilities over the years. The area still has a lot of hazardous waste that needs to be removed such as asbestos, and other variables to consider which are costly.

Tom would like to see the buildings be retrofitted rather than demolished to provide housing for workforce and seasonal workers.

Erik asked for a Joint Meeting with Superintendent Price and both Truro and Provincetown Boards relating to the former Truro Air Force Station.

Tom stated that there will be a Joint Meeting with the Board of Truro on June 14th at 6:00 p.m., in Truro, to discuss this issue as well as regionalization.

No action taken on this item.

B. Presentation on the proposed expansion of the Provincetown Marina at Fisherman's Wharf.

Mr. Lagasse is proud to be in Provincetown. It will be a long process to get the marina put together. Everyone in town has been very friendly and helpful. His family has a long history of planning both wharfs and piers that offer amenities to not only boaters but to downtown. Fisherman's Wharf is a gem, and he has the honor of being able to work on it over the long-term and improve the wharf. They are not going to come in to town and develop something the Town does not want and then move on. He and his wife Ann are looking forward to becoming a part of the community. Most of the people will be local hires and they will provide their own housing. This is going to be a process; a complicated process because there are other agencies that are trying to help manage it. There is a very complicated permit process which starts with the state; convincing the state that our ideas are good. State, federal and local government boards will be met during this process. He is very positive and very excited about this project. He is trying to get the marina open and accept boats beginning Memorial Day. They will be rehabilitating the buildings and restrooms. Three non-profits will be using the building at the very end of the harbor. He presented the diagram showing the harbor walk which will give the public open access to the pier. They do a lot of public/private partnerships to create direct access and that is being discussed. He asked for the Board's input as they review the diagram. The existing marina will be open for the summer. The harbor walk will be open next summer. He offered to answer any questions the Board might have.

The Board members thanked him for his presentation and voiced their concerns about the possibility of temporarily losing parking spaces in the lot.

MOTION: Move that the Board of Selectmen write a letter to DEP and any other elected officials to oppose the temporary harbor walk and not remove any parking spaces in anticipation of a new harbor walk in 2017.

Motion: Raphael Richter

Seconded: Robert Anthony

David P. stated that staff can craft the language.

5/0/0 Motion passed.

C. Joint meeting with the Visitor Services Board to approve FY2017 Tourism Promotional Grants and FY2017 Tourism Cooperative Grants with the Provincetown Business Guild and Provincetown Chamber of Commerce (ATM Article 4).

VSF was called to order at 9:00 p.m. Chairman Bakker presented the Board with the FY2017 recommended Tourism Promotional Grant Awards.

Tom asked to postpone item 21 as he wanted to make sure that the funding for the Provincetown Monument and Pilgrim's Museum for \$4,000 was not being used for the same items that the Economic Development Committee's \$5,000 grant to them was being used.

David P. checked online and stated that there were no duplications of the use of the funds.

Erik was glad to see more focus on the shoulder seasons.

MOTION: Move that the Board of Selectmen vote to approve funding for \$151,413, from the Tourism Fund, for the FY 2017 Tourism Promotional and Enhancement Grants, as recommended by the Visitor Services Board, excluding numbers 8, 9, 13, 21, 23, 35, and 36.

Motion: Erik Yingling

Seconded: Cheryl Andrews

5/0/0 Motion passed.

MOTION: Move that the Board of Selectmen vote to approve funding for the FY 2017 Tourism Promotional and Enhancement Grant for FAWC Radio Ads for Summer Workshop (# 8), as recommended by the Visitor Services Board.

Motion: Erik Yingling

Seconded: Cheryl Andrews

4/0/1 (Tom Donegan – Recused) Motion passed.

MOTION: Move that the Board of Selectmen vote to approve funding for the FY 2017 Tourism Promotional and Enhancement Grant for Great Provincetown Schooner Regatta (# 13), as recommended by the Visitor Services Board.

Motion: Erik Yingling

Seconded: Robert Anthony

4/0/1 (Cheryl Andrews – Recused) Motion passed.

MOTION: Move that the Board of Selectmen vote to approve funding for the FY 2017 Tourism Promotional and Enhancement Grant for PAAM Mobile Museum (# 21), as recommended by the Visitor Services Board.

Motion: Erik Yingling

Seconded: Cheryl Andrews

4/0/1 (Raphael Richter – Recused) Motion passed.

MOTION: Move that the Board of Selectmen vote to approve funding for the FY 2017 Tourism Promotional and Enhancement Grant for Peregrine Theater Ensemble (# 23)8, as recommended by the Visitor Services Board.

Motion: Erik Yingling

Seconded: Cheryl Andrews

4/0/1 (Raphael Richter – Recused) Motion passed.

MOTION: Move that the Board of Selectmen vote to approve funding for the FY 2017 Tourism Promotional and Enhancement Grant for Swim for Life & Paddler Flotilla (# 35), as recommended by the Visitor Services Board.

Motion: Erik Yingling

Seconded: Cheryl Andrews

4/0/1 (Raphael Richter – Recused) Motion passed.

MOTION: Move that the Board of Selectmen vote to approve funding for the FY 2017 Tourism Promotional and Enhancement Grant for Tennessee Williams Theater Festival – 11th Annual (# 36), as recommended by the Visitor Services Board.

Motion: Erik Yingling

Seconded: Cheryl Andrews

4/0/1 (Raphael Richter – Recused) Motion passed.

MOTION: Move that the Board of Selectmen vote to approve funding for the FY 2017 Tourism Promotional and Enhancement Grant for the Film Festival-Provincetown International (# 9), as recommended by the Visitor Services Board.

Motion: Raphael Richter

Seconded: Cheryl Andrews

4/0/1 (Erik Yingling – Recused) Motion passed.

Tourism Director Anthony Fuccillo presented the Chamber of Commerce and Provincetown Business Guild grants for \$20,000 each.

There were some questions as to how the non-profits were being handled and Chamber of Commerce Director Candy Collins-Biden stated that she has 15 non-profits presently and they pay a lower membership price (\$250) to join both the Chamber and PBG, but they do have to become members to be listed. VSB member Rick Murray stated that they always list the non-profits on their calendar.

Raphael encouraged the Board to support as presented, but have a Joint Meeting with both the Chamber and PBG at a future date.

MOTION: Move that the Board of Selectmen vote to approve the FY 2017 co-operative marketing grant agreements with the Provincetown Chamber of Commerce for \$20,000 and the Provincetown Business Guild for \$20,000 as recommended by the Visitor Services Board.

Motion: Cheryl Andrews

Seconded: Robert Anthony

Tom wants to give our non-profits as much support as we can.

4/0/1 (Erik Yingling – Abstained) Motion passed.

VSB adjourned at 9:19 p.m.

5. **Appointments:** None.

6. **Requests:**

A. Adoption of Local Multi-Hazard Mitigation

DPW Director Rich Waldo, Harbormaster Rex McKinsey, and CCC Planner II “Cally” Harper were present. Cally stated that FEMA has completed its review of the 2016 Provincetown Hazard Mitigation Plan and found them approvable pending adoption, and according to an email from a member of the MA Emergency Management Agency our plan is the first plan that has received approval pending adoption from FEMA, on the first review.

Raphael asked for a brief overview of any changes.

Cally noted that this is the first round of edits from MEMA which included some stakeholders’ comments; how the plan was integrated into other town plans and better data relating to wildfires and winter plans. They also had to do a capability plan based on the last plan and include a draft letter from the Board adopting the plan.

MOTION: Move the Board of Selectmen vote, as required by the Federal Emergency Management Agency under the Disaster Mitigation Act of 2000, to adopt and approve the 2016 Provincetown Hazard Mitigation Plan as approved by FEMA on April 27, 2016 and furthermore to sign the Certificate of Adoption.

Motion: Erik Yingling

Seconded: Tom Donegan

5/0/0 Motion passed.

B. Approve GHD, Inc. contract amendment for Commercial Street Water Main Replacement, in the amount of \$75,000.

DPW Director Rich Waldo appeared before the Board and stated that a technical report prepared by Echologics, LLC had determined that the water main on Commercial Street is in poor condition. This amendment is to include the water main replacement into the Commercial Street Phase III project.

MOTION: MOVE that the Board of Selectmen vote to approve a contract amendment in the amount of \$75,000.00 between the Town of Provincetown and GHD, Inc., 1545 Ivannough Road, Hyannis, MA 02601 for engineering services associated with water main & service replacement within the area of Phase III reconstruction of Commercial Street.

Motion: Erik Yingling

Seconded: Robert Anthony

5/0/0 Motion passed.

C. Approve the contract change order with AECOM Inc., for sewer service connections relating to Economic Development Permits and public health failures, in the amount of \$158,000.

DPW Director Rich Waldo appeared before the Board and stated that this amendment is for design and construction services to provide additional sewer service connections for properties associated with the

Commercial Street Phase III project. The betterments that will be received will pay for this contract.

MOTION: MOVE that the Board of Selectmen vote to approve Contract Amendment #13-3 with AECOM in the amount of \$158,600 for sewer service connections associated with the Final Area of Concern (FAOC), Economic Development Permits (EDP), and Public Health Priority Determinations.

Motion: Erik Yingling

Seconded: Robert Anthony

5/0/0 Motion passed.

D. Approve Release Deed for the discontinued portion of Harry Kemp Way, requested by Attorney Jay Murphy, on behalf of the owners of 34A Pearl Street.

David G. followed up on approval by Town Meeting of Article 19. The documents were drafted by Town Counsel and accepted by the property owners, and two checks were received; one for the property and the other for fees related to the use of Town Counsel.

MOTION: Move that the Board of Selectmen vote to approve the Release Deed for the portion of Harry Kemp Way identified as “Excluded Portion Parcel 1 on a plan entitled “Plan of Land in Provincetown As surveyed for Jeffrey D. Mulliken and Elbert Ruff” dated December 2015 and prepared by William N. Rogers, Professional Civil Engineers and Land Surveyors; as approved by the April 4, 2016 Annual Town Meeting Article 19 and approved to form by Town Counsel.

Motion: Cheryl Andrews

Seconded: Erik Yingling

5/0/0 Motion passed.

7. Town Manager/Assistant Town Manager:

A. Town Manager’s Report – Administrative Updates.

- Housing Specialist Michelle Jarusiewicz is still in the process of meeting with others and presenting the Housing Playbook. She will be bringing this information back to the Board at a future date.
- The Town will be converting from Code Red to Civic Plus/Civic Ready. It is a cost savings to the Town. On Wednesday anyone interested in signing up for the new system will be offered the opportunity to do so until May 25th on the Town’s website. We did not own the data on the Code Red system which would have allowed us to transfer data onto the new system, so everyone will need to sign up again. We will own the data on our new system.
- Our Comcast contract with PTV will run out at the end of June and David P. will be meeting with the Board to discuss this.
- The next meeting regarding the Commercial Street Phase III project will be held at St. Mary of the Harbor church on Thursday, May 26th at 5:00 p.m.
- Finance Director Dan Hoort has been offered the position of Town Administrator for the Town of Wellfleet, and pending final contract negotiations will be leaving us on July 1st. David P. will be meeting with Dan to take a quick look at what the organizational structure is at present and what it should be, if different. David P. stated that Dan has done tremendous work in the Finance Department, and he has had an excellent working relationship with him and wishes him well.
- David P. congratulated Tom and Cheryl on their reelection to the Board, and stated that while he will miss Tom as the Chairman, he is looking forward to graduating up a level with the new Chairman.

B. Others: None.

8. Minutes: The Board reviewed the minutes and Cheryl moved them as presented.

MOTION: Move that the Board of Selectmen approve the minutes of: January 25, 2016 (Regular); February 11, 2016 (Special); March 11, 2016 (Special); April 11, 2016 (Regular); April 25, 2016 (Special), and April 25, 2016 (Regular), as presented

Motion: Cheryl Andrews

Seconded: Erik Yingling

5/0/0 Motion passed.

9. Closing Statements/Administrative Updates/Closing Statement from the Board:

Cheryl would like to have a Round Table meeting regarding the Economic Development Permitting process including discussions on gallonage and how that works; looking at guidelines and how to make it easier for those coming in front of us, and what conditions may be put on them. She would also like to have a meeting regarding signs; a comprehensive discussion on rules about unattended signs on private property; where you can place signs, and hang banners downtown. Also, she would like to have a small discussion regarding consensus building; is there a different way to do it.

Raphael believes that the results of the Round Table would then be brought back into a regular Board meeting for a larger discussion.

Tom agrees that we should talk about how the Board engages and prepares.

A. Approval of schedule for adoption of the Board of Selectmen's Rules of Procedure.

Cheryl moved the Rules of Procedure, as presented.

MOTION: MOVE that the Board of Selectmen vote to schedule adoption of the Rules of Procedure at its regular meeting on Monday, June 27, 2016, with any proposed amendments to be submitted in writing to the Board of Selectmen's Secretary by 12 Noon on Thursday, June 16, 2016.

Motion: Cheryl Andrews

Seconded: Robert Anthony

Raphael would like to see the Board meet in Executive Session earlier in their meetings.

Erik would like the Executive Session meetings to be held earlier in the week so he can be in attendance from the beginning.

5/0/0 Motion passed.

B. Approval of schedule for review and adoption of the FY2017 Town-wide Policy Goals.

MOTION: MOVE that the Board of Selectmen vote to approve the schedule for review of the FY2017 Town-Wide Policy Goals.

Motion: Erik Yingling

Seconded: Robert Anthony

Cheryl stated that we had a process a number of years ago that involved getting goals from the staff and boards.

David P. is in the process of working on a schedule that carries us through Town Meeting next year which will help in keeping the financial forecast from being buried in the Fall Town Meeting process. He is trying to organize and separate these two processes. He is also making sure goals are in place before departments start figuring their financial forecast preparing for the budget. He will be presenting this to the Board for their input.

Cheryl would like for the Board's Chair and Vice-chair to work with the Town Manager and hold one Public Hearing on goals. She asked staff to look into this.

Raphael agrees. He would like to see some sort of memo from staff, at the next Board meeting on May 23rd showing those goals that have been accomplished and those that have not. The Board can then move forward in preparing the goals for FY2017. He asked staff to prepare the goals for the next regular meeting May 23rd, even if just in draft form.

Cheryl would like to have the Public Hearing for adoption of the Town-wide Goals on June 27th.

Erik withdrew the motion and no action was taken at this time.

Without objection the meeting was adjourned at 10:05 p.m.

Minutes transcribed by: Loretta Dougherty