

CHARTER COMMISSION FOR THE TOWN OF PROVINCETOWN

Meeting Minutes for November 28, 2016

Meeting held in the Judge Welsh Room, Town Hall

Present: Judith Cicero, Michelle Crone-DeMarco, Marcy Feller, Julia Perry, Robert Speiser, Robert Vetrick

Absent Excused: Tom Coen, Steve Katsurinis, Elizabeth Williams

The Meeting was called to order by the Chair at 1:02 pm.

1. Public Statements - none.
2. Discussion of the Town Clerk's response on the Insurance Advisory Committee - including whether it is or is not a Town Board subject to the rules governing Town Boards, Robert Speiser will follow up - and the Economic Development Committee - which was created at the 2015 Town Meeting, and is not the same as the Economic Development Council, which existed from 2005 to 2011.
3. Continued discussion of Town Boards and whether certain ones should be merged:
 - a. Historic Commission - proposal to rename as Historic Artifacts Commission (to distinguish it from the Historic District Commission), and consider merger with the Art Commission.
 - b. Housing Authority - proposal to merge with Community Housing. Housing Authority has one member appointed by the Commonwealth. Proposal to merge Community Housing with the new Rental Trust Board.
 - c. Human Services Committee - Julia Perry will follow up with the Town Clerk. Can it be merged with the Personnel Committee?
 - d. Scholarship Committees are proposing to merge and be renamed the Scholarship and Trust Committee to include responsibility for administration of other Trusts as directed by the Board of Selectmen.
 - e. Proposal to merge the Council on Aging Board and the Disability Committee.
 - f. Board of Library Trustees seeking clarification of their role.
 - g. Discussion of the role of the Licensing Board.
 - h. Open Space Committee - is there overlap with the Conservation Commission.
 - i. Personnel Committee - versus need for an HR position.
 - j. Planning Committee - should the Charter identify the liaison, or should it simply state that there should be a liaison, and allow the Town Manager to name the individual or position? Does this apply to other Boards as well?

- k. Is there overlap between the Planning Board and the Economic Development Committee?
 - l. Recreation Commission - manages recreation fields and programs.
 - m. Recycling and Renewable Energy Committee - no potential merger.
 - n. Beautification Committee -
 - o. Visitor Services Board - overlap with Tourism Board?
 - p. Water and Sewer Board - clarify responsibilities.
 - q. Zoning Board - required under State law.
4. Provincetown 365 - should the Charter provide a method to recognize citizen groups - for example, so that they can present at Town Meeting? Also, is there a problem with overlap with Town Boards? Why is there Town support - through the Town Planner - if the group has not been formally recognized by the Town?
5. Second Homeowners Association - interest in Town involvement. Recognize as an advocacy group?
6. Discussion by Robert Vetrick of his redraft of Chapter 7 - Town Manager:
- a. Administrator or Executor
 - b. Use of gender-neutral pronouns or eliminate use of pronouns?
 - c. Relationship of individual to contract - cannot mandate signature. Can mandate that BOS enter into a contract with the Town Manager.
 - d. Propose "authority and responsibility" rather than "power".
 - e. Change six month restriction to one year on stepping down from Board of Selectmen and applying for Town Manager position.
 - f. Town Manager is Chief Procurement Officer of the Town.
 - g. Does the Town Manager purchase for the School Committee or the School, the Board of Library Trustees or the Library?
 - h. Need to add that Town Manager is the Emergency Manager.

Minutes for November 21, 2016, were accepted.

The Meeting adjourned at 3:00.