

**Provincetown Human Services Committee  
Meeting Minutes: December 7, 2016**

Members Present: Cynthia Franco, Elton Cutler, Karen Kelly, Joseph Murphy,  
Donna Szeker, Gabriela Villegas

Members Absent: Jean Knee

Staff Present: Chris Hottle, Director COA/HS; Maureen Hurst, Adm. Assistant COA/HS

- Meeting opened at 5:32 pm by CF.
- Public Speak: No public present.
- Approval of Minutes: EC made motion to accept minutes of 10/12/16, GV 2<sup>nd</sup>, unanimous.
- Director CH explained that because so few applications were submitted, the town manager and the HS Chair agreed to extend the deadline for one week until December 14, 2016. Discussion around this resulted in everyone agreeing that we should extend one week but not any longer. EC wanted to be heard that he is annoyed by the non-compliance of some agencies.
- The board requested a list of who was on time with their application.
- The board also would like to know if any new agencies had applied.
- Next Meeting: Wednesday, December 14, 2016 at 4:30 p.m.
- Meeting adjourned at 6:05 pm by CF.

Respectfully Submitted,  
Maureen Hurst, Adm. Asst.