

**TOWN OF PROVINCETOWN - BOARD OF SELECTMEN
MEETING MINUTES – REGULAR MEETING
THURSDAY, MAY 8, 2017 6:00 PM
TOWN HALL – JUDGE WELSH ROOM**

Acting Chair Yingling convened the open meeting at 6:00 pm noting the following:

Board of Selectmen attending: Chairman Cheryl Andrews, Vice Chair Erik Yingling, Members Robert Anthony, Tom Donegan and Louise Venden

Excused:

Other attendees: Asst. Town Manager David Gardner, Board Secretary Elizabeth Paine,

Recorder: Elizabeth Paine

*Acting Chair Yingling called the meeting to order at 6:00 pm. First order of business; election of Officers and Ap-
pointments of Liaisons.*

*Selectman Anthony moved that the Board of Selectmen vote to elect Selectman Cheryl Andrews as Chairman
of the Board of Selectmen for a term of one (1) year commencing immediately.*

Selectman Venden seconded the Motion

VOTED

In Favor: 5

Opposed: 0

Abstain: 0

*Selectman Venden moved that the Board of Selectmen vote to elect Selectman Erik Yingling as Vice-
Chairman for the Board of Selectmen for a term of one (1) year commencing immediately.*

Chairman Andrews seconded the motion

VOTED

In Favor: 5

Oppose: 0

Abstain: 0

*Vice Chair Yingling that the Board of Selectmen vote to appoint Tom Donegan as Liaison to Stellwagen
Bank Advisory Committee, for a term of one (1) year commencing immediately.*

Selectman Anthony seconded the motion

VOTED

In Favor: 5

Oppose: 0

Abstain: 0

*Chair Andrews asked to have members send Secretary Elizabeth Paine an email to let her know which
liaison position they currently hold.*

Consent Agenda – Approval without objection required for the following items:

- A. *Treasure Transfer – to approve the use of the funds in the AIDS Memorial Gift Fund (#1144) to pay \$11,727.14 to Lauren Ewing for a portion of the first installment of the attached contract*
- B. *Treasure Transfer – to approve the use of the funds in the History Project Gift Fund (#1126) to pay \$400.00 to David Colombo for the restoration and preservation of a historical town map.*

- C. *Treasure Transfer - pursuant to MGL C44 § 53A, to approve the use of the funds in the Library Gift Fund (#1107) to pay \$53,223.34 in debt service for fiscal year 2017 related to the rehabilitation of the Heritage Museum as the Provincetown Public Library*
- D. *Cemetery Commission – to approve the repurposing of the existing flagpoles in front of the old VFW Building at 3 Jerome Smith Road and to reinstall this flagpole inside the entrance of the Winthrop Street Cemetery.*
- E. *John & Loretta Santos – ADA Grant Holder – seeking authorization from land owner (BOS) to apply for a Matching Enterprise Grant for Agriculture Program (MEGA) through The Office of Energy and Environmental Affairs.*

Without objection Chairman Andrews waived the reading of the consent agenda and without objection it was approved unanimously by the Board of Selectmen

1. Public Hearings:

2. Public Statements:

- **Bruce VanAllen** – 377 Commercial Street, asking regarding parking spots, placed in front of residence. When you park into these parking spots, it becomes a safety issue for the residents who are unable to back out of the driveway. You cannot see who is coming and going and with the car there, you have created a pretty large hazard. Wondering why you need those parking spots when it endangers the public. Requesting the 2 15 minute’s parking spots to be reconsidered, so that there is no parking there.
- **Donna Paponeio**- Another resident at 377 Commercial Street. Backing up what Bruce is stating, it is extremely difficult to get in and out of the drive way when there are people parking in those two 15 minutes spots.

3. Selectmen’s Statements:

- **Louise Venden** – Very pleased to be serving on the Board of Selectmen. I have experience and judgement, and I will be paying attention and really look forward to working with all these people.
- **Erik Yingling** – Start by welcoming the newest member Louise Venden, congratulations to Bobby for re-election, and congratulating Cheryl, for being elected Chair.

**Move that the Board of Selectmen request a report from 377 Commercial.
Selectmen Anthony seconded the motion.**

VOTED

**In Favor: 5
Oppose: 0
Abstain: 0**

- **Thomas Donegan** – Congratulation to Bobby and Louise. Look forward to working with Cheryl. And how much it has been a privilege to serve on the Year Round Rental Housing Trust. Perfect opportunity to take a step back and god speed to whoever replaces me. A lot of conversation online about signs and where they come, two superior court discussions have occurred. If you make a decision about signs in a public way, it applies to all signs.
- **Cheryl Andrews** –Welcoming new member Louise Venden, look forward to hearing what you have to say. Bobby congratulations, welcome back. Thank you everyone for your vote of confidence. Happy to serve. Cape Cod National Seashore Advisory Committee, almost on the 50th anniversary, Washington. I

think we should convince the meeting. Suggested, contacting the Committee, the other Outer Cape members and Congressman Keating, to discuss what the towns and Committee are doing to handle the situation going forward.

Move to allow the Chairman to contact and invite all the Boards of Selectmen from the member towns of the Cape Cod National Seashore and their reps on the Cape Cod National Seashore Advisory Committee, as well as Representative Keating and convene at a meeting in Provincetown as soon as we can. Vice Chair Yingling seconded the motion.

VOTED

In Favor: 5
Oppose: 0
Abstain: 0

- **Robert Anthony** – Thank you for all who have voted for me, congratulations to Louise for being elected on the BOS and congrats to Tom, he has done a great job on the housing trust. Clear the air about an editor about his feeling towards the Pier. There are certain issues that sometimes come to a disagreement. The reporter never called and got his side of the story. I defy anyone who finds that he doesn't support local business. He hopes in the future, the newspaper, gets both sides of the story before printing.

4. Joint meeting/Presentations:

A. Provincetown Community Resource Navigator Annual Report of the Program – Health Director Morgan Clark, Outer Cape Health Director of Behavioral Health Dikke Hasen, Community Recourse Navigator L. Forest Malatesta and Outer Cape Health Director of Community-Based Coordinated Care Leo Blandford.

Health Director Morgan Clark, Dickie Hanson, Behavior Health with Outer Cape Health, Leo Blandford, OCH and Forest Malatesta, Outer Cape Health, were present at the meeting to discuss with the Board of Selectmen how the program is going and things they would like to expand upon. They discussed with the Board the success they have seen by working in collaboration with the police, the impact this program is having on the people they are working with, and interests from other 8 Lower and Outer Cape towns in creating their own Navigator programs. Ms. Clark hopes to give even further data as the program continues and hopes the Selectmen can help advocate for the need of facilities on the Outer Cape that can help assist the clients they are seeing verse having to send them to CCH or off cape. Chair Andrews compared the need to when Seashore Point was discussed 10 years ago. Selectmen Anthony inquired about Vinfin, an organization working with homeless prevention, and points of contact with the different organizations the program is referring people to. Selectmen Venden recognizes the need to a detox location on the Outer Cape, and working with the other communities to look for grant funding. Vice Chair Yingling noted the correlation between substance abuse, mainly alcohol and the housing crisis many of them face. Selectmen Donegan would like to nominate the program for the Municipal Innovation Award.

Selectmen Donegan moved that the Board of Selectmen pursue the Massachusetts Municipal Association Municipal Innovation Award for the program.

Vice Chair Yingling seconded the motion

VOTED

In Favor: 5
Oppose: 0
Abstain: 0

B. Beautification Committee – follow up from the February 13, 2017 meeting to approve the changes to the mission statement as submitted

Chair Bill Docker, Vice Chair Frank Vasello, Member John Krajovic and Secretary Allan MacKinnon. Beautification Committee called their meeting to order at 7:00.

Mr. Docker summarized why they were here, this all started with an email, with the realization that the committee was never put into the charter. In April, it was brought up for discuss again. The name and mission statement was changed to reflect what they feel represents the work that they do. We come before you, as this joint meeting, to continue the discussion and hopefully the vote to approve the change of name and mission statement. Mr. Krajovic, we are a resource that people reach out to us. Through the COA, we have two volunteers, who will be helping us. The Committee has been reached out to by a member of the VF. BOS Vice Chair Yingling, would like to see Beautification still remained in the name. BOS Chair Andrews, feels that if you folk have spoken about it; I am ok with the name change.

Selectman Donegan moved that the Board of Selectmen vote and accept the new name and mission statement as drafted May 8th 2017.

Selectman Anthony seconded the motion.

VOTED

In Favor: 4
Opposed: 0
Abstain: 1(ey)

C. Demonstration by Lynne Martin – on OpenGov Smart Government Platform Software providing Budgetary Financial Transparency.

Lynne Martin was present at the meeting to present the OpenGov software. Three reports; public report, gives a 6-year view, Budget for each department, and fund reports. In each of the report, you can find out what is happening in the town. All very flexible in what you'd like to see and what we give you in a report. This is current information. The page is updated on a weekly basis. Munis has been a great financial tool for us. We have been cleaning up the data.

5. Appointments: NONE

6. Requests:

A. Petition by Barbara Rushmore for a special town meeting. – Presented by Town Clerk Doug Johnstone.

Town Clerk Doug Johnstone, present to formally present a special town meeting. The petition lead by Barbara Rushmore did meet the charters requirement. From tonight on, the BOS has 45 days to schedule a special town meeting. Assistant Town Manager Gardner, recommends waiting to close the warrant to allow for Town Manager Panagore to return and to allow the BOS the two weeks to review the implications. The opening and closing of the warrant has to be done no later than Friday May 19, 2017.

Vice Chair Yingling moved that the Board of Selectmen vote to hold a Special Town Meeting on June 19, 2017 at 6:00 pm, petitioned by 200 registered voters of the Town of Provincetown in accordance with Massachusetts

General Law C. 39, §10;
Selectman Anthony seconded the motion.

VOTED

In Favor: 5
Oppose: 0
Abstain: 0

7. **Town Manager / Assistant Town Manager:**

A. **Town Manager's Report – Administrative Updates**

B. **Other matters that may legally come before the Board not reasonably anticipated by the Chair 48 hours before the meeting. Votes may be taken**

8. **Minutes:**

Vice Chair Yingling moved that the Board of Selectmen approve the minutes of: March 27, 2017 6PM (Regular), April 24, 2017 5:00 pm (Special), April 24, 2017 6:00 pm (Regular); as printed.

Selectmen Anthony seconded the motion.

VOTED

In Favor: 5
Opposed: 0
Abstain: 0

9. **Closing Statements/Administrative Updates:**

- **Louise Venden** – I have enjoyed listening and look forward to with this group. I am happy to be here to serve.
- **Tom Donegan** – It is time to do reviews. He would like to include a 360 review of the Town Manager in advance to the selectmen review.

Move that the Board of Selectmen include a 360 review of the Town Manager in advance to the selectmen review.

Vice Chair Yingling seconded the motion

VOTED

In Favor: 5
Oppose: 0
Abstain: 0

- **Cheryl Andrews** – As far as the political signs, I think there is some confusion, and there should be some clarify. I would be curious to see if there is something we can do. I will put it on the agenda. This issue of last minute emails, if you wanted an email in part of the meeting, it had to be into the board by posting. We owe it to ourselves and staff to be a little bit stricter on this.
- **Robert Anthony** – I think we have a very unique board and we can accomplish a lot if we buckle down

and get somethings done. We have a great nucleus to get it done.

- **Erik Yingling** – None.

A. BOS Rules of Procedure – Annual Review Process

Vice Chair Yingling moved that the Board of Selectmen vote to schedule adoption of the Rules of Procedure at its regular meeting on Monday, June 26, 2017, with any proposed amendments to be submitted in writing to the Board of Selectmen’s Secretary by 12 Noon on Thursday, June 15, 2017.

Selectman Anthony seconded the motion.

VOTED

**In Favor: 5
Opposed: 0
Abstain: 0**

B. FY2018 Town-wide policy goals process

BOS would like to get staff and committee members’ opinion by June 12, 2017 meeting.

Vice Chairman Yingling moved that the Board of Selectmen vote to approve the schedule and process for review of the FY2018 Town-Wide Policy Goals.

Selectman Venden seconded the motion.

VOTED

**In Favor: 5
Opposed: 0
Abstain: 0**

Without objection the meeting was adjourned at 8:06 pm

Minutes transcribed by: Elizabeth Paine