

COUNCIL ON AGING BOARD

February 1, 2017

Meeting opened at 1:40pm

Members present: Amy Howell, David Ketchum and Chris Asselin

Staff present: Chris Hottle

Public Speak: None

Motion was made by Amy to approve minutes from January 4, 2017. Motion seconded by David. Vote was unanimous.

Director's Report:

- Wednesday lunch program in third week and is doing well. Donation presently three dollars and new name being considered "Lunch Bunch."
- Glass for tabletops in dining area paid for by Friends.
- All formats of publicity increasing.
- Mobile Pantry distribution started last week with 15 people. There was a press release in Cape Cod Times. Information to be in March COA newsletter for seniors.
- First check from anonymous bequest for \$25,000 was received in December and put into revolving fund. Revolving fund is used for COA meal, salary and supplies. Friends continue to pay for food.
- Budget process continues: level funded.

Old Business:

- MCOA sponsoring training for creating "welcoming place" for all and is to be held April 6th from 10-3 in Harwich or Barnstable. Six COA's have signed up and is limited to @ 4 individuals from each COA.
- Goals discussed as to how it relates to marketing and branding to reach more people.
- Facebook still pending
- Roof leaks continue with new leak in Meal Program office.

New Business:

- Special Town Meeting Forum to be held at Seashore Point February 2, at 3:30. COA to provide rides and publicity
- Board would like to continue to host Town Forum meeting at COA based on past history. March 16 or March 21 being offered to Selectman, Town Manager, Finance Director as options and would be held at 10:30 with lunch after. Rides provided.

Next meeting will be March 8, 2017 at 1:30pm. Motion made by David to adjourn at 3:15pm.

Motion seconded by Amy. Vote was unanimous.

Respectfully submitted, Chris Asselin