

TOWN OF PROVINCETOWN - BOARD OF SELECTMEN
MEETING MINUTES – REGULAR MEETING
TUESDAY, OCTOBER 10, 2017 6:00 PM
TOWN HALL – JUDGE WELSH ROOM

Chair Cheryl Andrews convened the open meeting at 6:00 pm noting the following:

Board of Selectmen attending: Chair Cheryl Andrews, Vice Chair Erik Yingling, Robert Anthony, Tom Donegan and Louise Venden

Excused:

Other attendees: Town Manager David B. Panagore, Assistant Town Manager David Gardner and Board Secretary Elizabeth Paine

Recorder: Elizabeth Paine

Consent Agenda – Approval without objection required for the following items:

- A. *Treasurer’s Transfer – approve the use of cemetery gift funds to pay \$1,200 to Sunderland Printing for partial payment of an invoice related to the printing of the Provincetown Cemeteries Guide Booklet.*
- B. *Treasurer’s Transfer – approve the use of the library gift funds to pay \$483.33 to Ahold Financial Services for an invoice related to catering for the Rose Dorothea Award reception.*
- C. *Approval to Open the Shellfish Season – Public Shellfish Areas for the 2017-2018 Season.*
- D. *Parade Permit – approve the request by Dawn Walsh on behalf of the Provincetown Annual Day of the Dead Performing Arts Festival’s Day of the Dead Procession to be held on Thursday, November 2, 2017*
- E. *Parade Permit – approve the request by Sue Talhouk for the 7th Annual Pilgrim Trot to be held on Thursday, November 23, 2017.*
- F. *Parade Permit –approve the request by Jeri Boccio on behalf of March for Equality’s Nationwide Solidarity March for Peace Parade to be held on Saturday, October 14, 2017*
- G. *Proclamation – in celebration of Women’s Inn Keeper 2017 Women of the Year, approve the Sarah K. Peake Day proclamation for Tuesday, October 10, 2017.*
- H. *Surplus Equipment – declare the list of equipment as surplus and authorize the Town Manager to dispose of same in the manner deemed most advantageous to the Town; 1999 Ford F350 Super Duty Pick Up w/Plow, 2006 Ford 500 Sudan, 2000 Ford E150 Van and 2000 Ford F250 Pick Up*

Without objection Chair Andrews waived the reading of the consent agenda and without objection it was approved unanimously by the Board of Selectmen

1. Public Hearings:

- A. Aquaculture License Renewal submitted by Shellfish Constable Stephen Wisbauer.

Public Hearing opened at 6:02 pm

Selectman Donegan read the legal notice: Renewal of aquaculture licenses #22ADA and #23ADA.

EXHIBITS/DOCUMENTS: Public Hearing Notice, Aquaculture License Renewal, Grant Coordinates, and ADA Grants.

Shellfish Constable Stephen Wisbauer stated Daniel Degruttola has invested a lot of money and time. He has met all of the requirements. The Shellfish Committee recommends his renewal. When he first got his aquaculture license, it was a first time and only for two years, subsequent years will be for three.

Selectman Donegan moved that the Board of Selectmen, pursuant to MGL C.130, §60, vote to renew the existing aquaculture licenses #22ADA and #23ADA, located in the Aquaculture Development Area as shown on plans on file in the Town Clerk's office, issued to Daniel DeGruttola of 6 Sandy Hill Lane, Unit 4, Provincetown, MA for five (5) years as per Town regulations.

Selectman Anthony seconded the motion

VOTED

In Favor: 5
Opposed: 0
Abstain: 0

Public Hearing Closed 6:04 pm

B. Revision to Recreational Shellfishing and Aquaculture License Regulations submitted by Shellfish Constable Stephen Wisbauer.

Public Hearing Opened at 6:04 pm

Selectman Donegan read the legal notice: Revision to recreational shellfishing and aquaculture license regulations.

EXHIBITS/DOCUMENTS: Public Hearing Notice, draft of Town of Provincetown Recreational Shellfishing Regulations and draft of Town of Provincetown Regulations for Aquaculture Licenses.

Shellfish Constable Stephen Wisbauer gave a brief summary of changes the Shellfish Committee is recommended to be adopted by the Board of Selectmen.

Selectmen Donegan moved that the Board of Selectmen vote to approve revisions to the following recreational shellfishing and aquaculture license regulations.

Recreational Shellfishing:

- 1) The Provincetown tidelands shall be closed to the taking of quahogs, soft-shelled clams, oysters and mussels razor clams except in areas designated by the Board of Selectmen under the conditions herein imposed.
- 2) The Town Clerk, to any legal resident or real estate taxpayer, upon receipt of a \$15.00 annual fee shall issue a family permit for the non-commercial recreational taking of shellfish. Residents or

taxpayers shall be issued a free shellfish permit at age 65 or older. The fee for a non-resident shellfish permit is \$50.00 and the fee for a weekly permit is \$25.00. Annual permits are valid for one year beginning on November 1st.

4) The weekly limit for recreational permit holders for any combination of quahogs, soft-shelled clams, oysters and razor clams is either one level 10-quart pail or a peck shellfish basket. No other containers are allowed. The surf clam limit is 2 pecks per week and may be taken any day with no time of year restrictions from MA DMF approved or conditionally approved areas with an open status. If bay scallops are abundant the Shellfish Constable will post notice of open season and the recreational limit shall be two pecks per week.

5) Certain days of the week may be specified for the recreational taking of quahogs, oysters, razor clams and soft-shelled clams. This information will be posted in the Town Clerk's office. Harvesting is limited to daylight hours, sunrise to sunset.

6) No permit is required for sea worms, moon snails, periwinkles and mussels, which may be taken year round from MA DMF approved or conditionally approved areas with an open status.

Aquaculture Licenses:

2) Applicants desiring an aquaculture license shall be required to complete and submit all information required on the Town's approved application form. The applicant shall provide the exact location of the individual one or two acre site in the form of GPS numbers designating the corners.

28C) A License holder with sites within the ADA shall post a \$10,000 compliance bond naming the Town of Provincetown beneficiary.

Selectman Anthony seconded the motion

VOTED

In Favor: 5
Opposed: 0
Abstain: 0

Public Hearing Closed 6:08 pm

2. Public Statements:

- **Bob Weinstein** – newest member of Truro Board of Selectmen. I am here as MPO's representative in Zone D which includes Provincetown, Truro, Wellfleet and Eastham. There is an election coming up in November, I will be putting my name in again and I wanted to put a face to the name. We recently did a parking study in Provincetown and a study of the regional shuttle between shore road in Truro and Provincetown. I have been a resident of the outer cape for four decades; I have been involved in municipal government. We work with a 50-million-dollar budget and we work with all of the road ways in Barnstable. If the town of Provincetown has issues that you would like to be address by the MPO, please reach out to me.
- **Roger Chauvette** – member of the Provincetown bicycling committee – here to ask the Board of Selectmen to consider five climbing lanes for bicycles. We would like to sit down with the Public Works Department to discuss the possibilities.
- **Max Cliggot Pearl** – part of the payment management that will be presented tonight address the parking spaces that go from Carver and Central I am asking you to consider to remove those parking spaces and

build a climbing lane for the bicycling. It was basically be a restriping. I would ask you to have a public hearing to get input.

3. Selectmen's Statements:

- **Tom Donegan** – Thank you to the bicycling committee for all the work you do. We had a good weekend. Fine Arts work Center introduced our new fellows. PAAM had their annual Gala, at Town Hall, which was a great success. Good luck to each organization as we grow the arts in Provincetown. One of the things we talked briefly about and I would like to request on the agenda is a land use meeting. I think we need to have conservation on how to address it. Our regulation process is more byzantine and more and more lawyers are getting involved each year. Particularly I am interesting in the redevelopment stuff, when a site gets redeveloped or a change of use. I would like to hear my colleague's thoughts on how this move forwards. I think we need to have conservation with the 5 selections. I would like to be able to articulate what I am hearing. The challenge is it is so complicated. But how do we engage the community in an active way.

Move that we have an agenda item to a discussion to address Land Use Issues and what the next steps might be and add that to the agenda in two weeks.

Seconded by Erik Yingling

5/0/0

Tomorrow we are having a meeting with the Year Round Rental Housing Trust, and I was expecting to have an executive session on the agenda and I didn't see that. This is the second time I have requested, and I would like to see it. I think we need to have one in the next couple of weeks.

Motion: I ask the chair to schedule an executive session with YRRHT, clause 6, acquisition of Harbor Hill and real estate negotiations.

Erik Yingling seconded

5/0/0

- **Robert Anthony** – Thank you Bob Weinstein for coming out and all the hard work you have done. And for the bicycle committee, there is a traffic hearing coming up and are there any submissions to address this? Madame Chair what is the best way to deal with this?

David Gardner – The committee did place the Master Plan on the traffic hearing, but this plan did not come up prior to the traffic hearing deadline. Master Plan is a guideline, but does not identify specific improvements. I think the Selectmen would address these issues but scheduling a public hearing to address the issues they brought up.

- **Louise Venden** – Thank the volunteers and organizers of women's week. The other thing I want to make mention is comments about Facebook posts that seem to be attacking women. I think it is incumbent on all of us to be more aware that when you hear comments or see statements that are offensive toward women, men, gay people, straight people, say something, respond. I wholeheartedly support what Tom has said. It isn't just about having clear regulations, but that when specific issues are addressed, many people feel they have to hire an attorney to understand the process and what they need to prepare, present. Things have gotten very complicated, I think we may need to engage a consultant because of conflicts or contradictions between one set of by-laws and another. We need to provide applicants with easy to understand descriptions of the process, the order of hearings or submissions and the materials they must prepare.
- **Erik Yingling** – I want to wish a happy belated American Indigenous Day. Congratulate PAAM on another successful Gala Event. And I want to hear from staff about their thoughts proposal on climbing lanes from Carver to Central.

- **Cheryl Andrews** – September 28th, I drove to Boston and attended the semiannual meeting of the Governor’s Commission on the 2020 Commemoration and it happened to be on the day as the Provincetown 400 gathering at Sage. A number of us attended the Plymouth 400 annual dinner, Turkey dinner at 1620 Hotel in Plymouth. And thank you Bob Weinstein, for volunteering. I want to bring attention to the Women’s Inn Keeper dinner that is honoring Sarah Peake, and will be presented to a proclamation by our Moderator. If you think we have too many regulations or a regulation that needs to be thrown out, you will find the one you think needs to be thrown out; people will think that regulation is greater than sliced bread. I will be looking forward to the conservation.

4. Joint meeting/Presentations:

A. Joint Meeting - Directors of Pier Corporation – Reporting of Operations and events of prior summer season

Harbor Master Rex Mackenize was joined by Pier Corp Members, Acting Chair Regina Binder Scott Frazier, Herbrt Hintze and Carlos Verde.

Regina Binder – what Rex and I thought to do to stream line the process would be to provide some grafts. Rex – what we would like to show you is just how busy the McMillian Pier has gotten. We have over 25 events that we participate with, support to police and fire. We also manage the ferries. This was our second season having cruises ships. Our top three priorities are; public safety, the ferries run on time and fishers have the support they need. We see the actives in the harbor as an education opportunity.

Ms. Binder – We have included the list of events, so that you can see all the events we participate in, on top of our every day events.

TD – cruise ship revenues? Is that embarkations fees?

Rex – no we charge them more. The largest ships are extraordinary expensive, and that is designed on purpose.

Ms. Binder – Boston Harbor has now joined Bay State, those numbers have grown. Now that Mike Glosgow of Bay State Cruises has extended his ferry season, we shall see what happens with our numbers.

SF – there is a \$0.50 per head on the ferry passengers, which does not go into the enterprise fund but directly to the town.

RA – The Cruise ships, are they included in these fees?

RM – they have to report their numbers prior to arrival.

RB – even though we do more boats, we don’t get more money.

RM – the grant money only pay for one worker. This number will change as the Provincetown Marina will go on line next summer.

CV – if there are more houseboats in the area, those numbers may go up.

RA – where does the money go in regards to Cruise Ships, does it go to the town or Pier Corp?

RG – we get the embarkation fee, the town get the pump out. The mooring revenues are up 9% this year; this is part to the increase in moorings and rate changes. Embarkation fees are on track to meet or exceed the 2016 figures.

SF – the mooring fees go to the town.

RM – there are two different embarkation fees.

SF – the first one is state law that goes directly to the town. It is \$0.50 per head. The second embarkation fee is what we have accessed on other vessels.

RG – we have been looking at the cost of hiring a staff member to count the passengers.

TD – it sounds like it would be worth wild to have someone there with a clicker.

RM – this year Lynn Martin set us up with Maps Online to try and track our department activities.

CA – if going into the next season, can you separating the calls of what is happening down in the west end on the break water.

TD – I have had to call the harbor master twice this summer, once to deal with a turtle and another someone dealing with a distress call and I left feeling proud of your work.

RM – on page 4 of my report, I will bring up two articles that will be coming up.

LV – on page 3, you used different categories from 2016 than you did 2017. It would be helpful if you keep the same categories. Is there a monthly break down of these cruise ships? Our interest is filling the shoulder season. Does Boston charge an embarkation fee? And if so, could we check their numbers.

RM – this reporting just went into effect this year. First ship came in memorial weekend, and all these small ships. We have a number of ships coming in in September. The state law started as a way to give relief to the cape and island, I don't know if Boston has that.

CA – when is the plan to buff and paint out the pavilion. On Thursday Mike is coming to talk to the pier core to discuss the changes to the ticket booth and address public safety.

TD – What is the follow up on the FEMA

RM – currently states at 1.28, we are cautiously optimistic that we are at the end of the line. Because it was a declared storm, once it gets through that process, FEMA is still on the hook to provide the funding.

5. **Appointments:** NONE

6. **Requests:**

A. **Wastewater Contract Amendment – approve the Contract Amendment #15-1 with AECOM in the amount of \$14,800.**

Public Works Director Richard Waldo was present for the meeting. This is for one service connection; it was considered a health concern from the Board of Health and Water Sewer Board. This property is at 199 Bradford. It is currently not occupied and the property does not have the space to put a title 5 compliance system.

Selectman Donegan moved that the Board of Selectmen vote to approve Contract Amendment #15-1 with AECOM in the amount of \$14,800 to cover costs associated with providing sewer service connections to serve properties that have received a Public Health Priority determination.

Vice Chair Yingling seconded the motion.

Chair Andrews – I want to thank you for including in your presentation that the two boards have approved this already.

DPW Director Waldo – there have been conversation between the Boards and we want them to get together first, once they have their initial conversation and after the three boards will meet.

VOTED

In Favor: 5
Opposed: 0
Abstain: 0

B. **Pavement Management Update – presented by the Department of Public Works Director Richard Waldo.**

Public Works Director Richard Waldo, we put this on hold for a while to address some other project first. This project would less. The DPW only intends to resurface the roadway and provide minor improvements to the sidewalk. The combined cost is estimated at \$175,000. The size of a parking space is about 8 feet wide, but you could have a climbing lane for 5 foot and an ADA approved side walk.

RA – you answered on of my question of how many spaces we would lose if you had a shared lane.

RW – I am looking for direction from the Selectmen for direction. Also I would like to talk about the Cape Cod Water Resource receiving additional funding, the extra 2.5 and contacted Provincetown, to see if we would be willing to work with them to allocate the funds. We would like to go into Phase 4 of Commercial Street.

DP – If we receive the additional funds, we would do a reconstruction. This makes it a storm water project.

LV – where does phase 4 start and end.

RW – Phase 4 Howland street to Allerton. Phase 5 is west end parking to the rotary. If we were to receive the money, would we combine the two phases into one phase 4.

TD – let's send the abutters notice to the residents as well as the property owner.

LV – do you have thought of any alternative options for the loss of parking?

RW - the parking department did do survey and found most of the people that park there are nonresidents.

TD – we already did this block once; we did an audit and looked at the use of the spaces. There was a public hearing and the neighborhood got pretty upset. I think the bicycling committee has already done the work and deserves a public hearing.

CA – is there an option of creating the climbing lane just for the summer.

RA – I am not ready to eliminate the parking tonight, and if we cannot get it into the traffic hearing, we should do a public hearing on some options.

RW- we would need the decision made by mid-march.

TD – can we use a 500 foot abutters notice.

No action taken.

C. Discussion of the Board of Selectmen and Year Round Market Rate Rental Housing Trust Memorandum of Understanding

Chair Andrews - I think at this stage of the game, a little more back and forth to see if we are on the same page. If the trustees vote on a particular action, I want to know about it.

Selectman Anthony – Correct me if I am wrong, but I don't know if the town manager is going to be a part of this. Is he going to be attending these meeting? I don't see him as a part of the working group.

CA – the trust is busy, and in any meeting, the trust may vote on things. And if the staff agrees on it, I don't need to know about it, but if the staff doesn't agree on it, I want to know about.

EY – in the spirit of the legislation, it is supposed to be a separate organization. It needs autonomy. The legislation is pretty clear on that it is a separate. How many more arms do we need in the Housing Trust?

LV – we are talking about communication. And I was a part of the conversation that created it and we are just trying to clarify the working relationship. The Trust is spending town funds. Most of the meetings are in Executive session, I don't know what is going on beyond what the Town Manager tells us.

CA – I think it would be in the best interest with the Trust to be working hand in glove with the organization.

TD – over the course of the summer, I have asked for a joint executive session. It was declined. It was decided that the board of Selectmen would get an updated memo from the Town Manager. We had hoped to have a joint executive session. The VSB process we have been through has clearly shown that meetings don't always get us where we want to go. The VSB and the Board of Selectmen have joint spending. Much of this isn't objectionable, but it is a giant waste of time. We have two RFP's in process, two more that need to get done, and a public hearing on a rental process.

CA – I don't think the Board agrees with you.

DP - from my point of you, clause 5 set up the basic, so everyone knows what the rules are. The next one is we have nothing written about how to share resources. I think how resources get billed and shared, have been done as a rule of thumb, and I would like to get on some sort of firm footing. The last piece is how we handle the procurement, which is who will sign off on what and how. And I think this address the working relations. I don't want to throw out the whole thing.

LV – the legislation did not spell out how everything would be done. Good fences make good neighbors. We are all committed to making this be successful. This is landmark legislation in the commonwealth.

TD – I think the issue is when the policy concerns come up before the Trust, the Trust or the Selectmen need to hold a meeting. I am interested in having the conversations before the vote.

RA – I think the MOU is important, because it gives us the rules of the road. And it gives us directions on how to go about it. How the Board is going to react and how the Trust will react. I agree with Erik, they have their own antimony, but we have our own responsibility, to be all on the same page. I am not really against the MOU within reason. I don't have to be that specific.

EY – I am interested in having joint meeting and having conversations with them, but I am against trying to manage.

DP – I would love to get clarity on clause 6.

TD – when is it better when we use the DPW for maintenance, emergency repairs and how is that charged out.

DP – I am trying to remove the Town Manager to decide. I would like to be clear with what is extraordinary. I think a lot of the details are not in here.

TD – the challenge will be the rate. I think a lot of these details are key.

LV – I don't think we need to have specifics here. I think the Town Manager needs to be in agreement with the Trust. There are municipal issues that in involved in and he is familiar with these. There are municipal issues that are involved.

CA – from what I am hearing, it is going to be a little more complex, clearly somewhat I mentioned and other clauses need to be included. I think I have at least three people who want to see a MOU. Tom it sounds like at least for the procurement stuff you want to see a MOU.

DP – I would be looking for language to be more specific. I would like to be clear that the board is ok with me having that authority.

EY – do we get called in to other organizations, such as Mashop. In essence, the trust is the owner of Harbor Hill, and then ergo, it is a public trust, which is an asset and belongs to the town. Why do you need to know what DPW is doing and not? We treat it like any other town structure, we maintain it.

LV – it is the same issue we have with the Pier Corp. you cannot ask to be totally independent, but ask us to fix everything for you.

DP – there is a big disagreement between the Board of Selectmen and the Pier Corp.

D. Microsoft Enterprise Agreement Renewal

MIS Director Beau Jacket and MIS analysis Lynn Martin were present for the meeting.

Vice Chair Yingling – my first question is what is CIG Compliance.

BJ – it is a federal security that the police department has to comply with. Google does not provide this, and so it would be an added cost. The idea of cloud computing is not only have email, but documentation.

DP – the means that the Chief communicates with is only through Microsoft.

BJ – Google is simply which is helpful, if there were ever a time that it would make good sense to switch, they have introduced something new. At face value, they are pretty comparable. There weren't enough compelling reasons to go through, what could be a very daunting long term project.

EY – have you spoken to Google and other vendors? They are willing to help you with this process? I think they will do the migration for us won't they?

BJ – there are third party that will stream line the migration of the data. We have got roughly 5 terabytes of data throughout town.

EY – I use Gmail in the private sector and they are light years' difference. If you look at the speed and functionality, I find outlook to be slow and hard to find things. It is like night and day. Even if Google cost more for email, it is more intuitive.

BJ - it comes down to preference. The system we are using on site is two old systems. That is why we are looking to move to the cloud, to get all the updates. Maybe it would be worth looking into having the board one of the early adopters, to get into Microsoft 365.

EY – how do these agreement works? Can we choose our product?

DP – I don't know that 24K a year is going to pull Google's chain. My concern is, that every transition I have been through, they tell me that they are going to train me and support, and it's only been trouble. I see this as a year process. The other piece is not being able to communicate well with the police department. Every time the school sends something over, there has always been a problem. I am not convinced it is seemly. No matter what there is a translation cost. My prospective on that is that Google has to been to be really awesome, my issue is word and excel and the police department cannot ever have been converted.

RA – can you over load the cloud? Is there a backup?

BJ – no, there is unlimited storage. Defiantly another reason to accelerate into the cloud. You need to be working with a vender to guarantee availability. Once it is in the cloud, you are reliant on the internet.

TD – I feel like we are talking about 3 separate issues. First in the email, how much is moved to the cloud? Sandwich just converted, and the paper says it did very well. How many email accounts do we have? So the second is desktop addition of options? Next leg is the server part; which server part are we using? How many do we have? The challenge is to say, how much it is to the three legs of the stool. I am interesting in what it cost.

BJ – this is not comparing apples to apple. The webmail interface isn't the same. Around 200 emails. There is a home use, there is a onetime \$10 fee. We are using a combination of hard drive and virtual. 2008, 2012 and 2016. We have 15 physical servers and around 15 virtual? The 2008 is support until 2020

LV – I think this is a very important question, but this is a bigger conversation.

7. Town Manager / Assistant Town Manager:

A. Fiscal 2019-Fiscal 23 Capital Improvement Plan Introduction

Town Manager Panagore – we just want to do a quick overview of what will be presented tomorrow night. It is organized and grouped. The radios are failing and we need to replace them. I just want to get it in your head and see if you have any questions.

RA – is there a grant that goes with replacing the radios?

TD – Where is the 75 thousand for the water dry and suppression system at the VMCC. Tomorrow you will have the individual breakdown.

EY – remind me of the hummer, what do we use it for?

DG – they are looking to get rid of it and replace it with a truck. This is an initial review of the CIP and allows us to enter the CIP process. The funding strategies will present in January once we have certified the free cash.

RA – have you started the department budget process?

DP – next month.

EY – Is there any way to expedite the Shank Painter project?

B. Town Manager's Report – Administrative Updates.

Town Manager Panagore – in your packet is the bullet schedule. As the chair mentioned we went to the dinner in Plymouth. I also want to mention there is a delay at the state house on the AIRBNB piece.

TD – I ask that we make an agenda item on the AIRBNB, I would propose that we have a meeting on proposed legislation and proposed representative

RA – I second that. 5/0/0

DP - In the Lt Gov. we have passed the extension to the renters. Thank our good rep for making that happen. Provincetown would have two classes, one rate for residents and one for rentals.

CA – when would we actually look at the data from the assessor's office and make a vote. Do you have enough information to know what that is going to pass?

DP – also want to announce, we have a new assistant town clerk. She will be on board in 2 weeks. On Thursday from the parking study, we have selected Desmond. The health care RFP, we issued jointly with Truro, that is due Nov 19th. Truro Town Manager and I went to the monthly RTA meeting, the federal government also considers commuters who go on the ferry, back and forth. 3 million dollars of additional funding have come into the area because of it. We are looking to do a winter forum in late January early February. The topics are Marijuana tax, sewer expansion, budget and VFW site. I am looking for input.

TD – I think it would be good to see where the land use is going. There may be some public discussion around this. Also the idea of having marijuana being sold in the commercial area. If we do this in January do, we have time to do a zoning bylaw.

DG – we would have a whole month to finalize the draft with the planning board before the warrant closing?

DP – Truro would like to propose a joint meeting between the Boards. Topics may include the water district, the old airport system, and the results of the shared study, also compare experiences with residential exemption taxes. She proposed November.

TD – should we talk about Route 6 safely?

DP – the last thing, I am going to be leaving for training this weekend. I will be back in time for Halloween. The interview with Mike Goodman should be up soon.

8. Minutes: Approve minutes of previous meetings.

Selectman Donegan moved that the Board of Selectmen approve the minutes of: September 18, 2017 5:00 pm (Special), and September 25, 2017 6:00 pm (Regular) with changes so noted;

Selectman Venden seconded the motion.

VOTED

In Favor: 5
Opposed: 0
Abstain: 0

9. Closing Statements/Administrative Updates:

- **Tom Donegan** – The Year Round Market Rate Rental Housing Trust is on October 25th at 5:30 at the Fisherman Hall at the school
- **Robert Anthony** – I want to give kudos to Chief Golden for the Puerto Rico send off. The officer he is sending will do a great job for the two weeks he is down there.
- **Louise Venden** –
- **Erik Yingling** –
- **Cheryl Andrews** – Can we find out what the story is on the parking at Tedeschi's? If people are parking on private property and they aren't supposed to be? I don't know if I should be concerned. The farmers market, they had one heck of a truck, we talked about drawing those lines in and we didn't. As far as PTV goes, they have a new schedule. Every time I turn on the TV, there is an ad; you don't get the boards on anymore.

Without objection the meeting was adjourned at 9:28 pm

Minutes transcribed by: Elizabeth Paine

Provincetown Housing Authority

44 HARRY KEMP WAY
PROVINCETOWN, MASSACHUSETTS 02657
TEL: (508) 487-0434
FAX: (508) 487-2262

October 10, 2017

Town of Provincetown
Board of Selectmen
260 Commercial St.
Provincetown, MA 02657

Dear Selectmen:


Upon the resignation of Kristin Hatch from the Board of Commissioners of the Provincetown Housing Authority, the seat has now become vacant as of May 31, 2017.

At the Regular meeting of the Board of Commissioners held on August 23, 2017, I presented to the Board the resume of Keith Hunt who has declared his interest in the position. A unanimous vote was taken to recommend that the Board of Selectmen approve the appointment of Mr. Hunt to the Board of Commissioners of the Provincetown Housing Authority.

Mr. Hunt has many years of experience with affordable housing and finance and the Board agreed that Mr. Hunt would be an asset to the Provincetown Housing Authority and to the Town of Provincetown.

We hope that you will consider his appointment to the Board of Commissioners.

Sincerely,

A handwritten signature in cursive script that reads "Elaine Anderson". The signature is written in black ink and is positioned above the printed name and title.

Elaine Anderson
Chairperson