

AIRPORT COMMISSION

Airport Conference Room

Tuesday

October 7, 2008

5:00 PM

Members Present: Heath Gatlin, Michael Leger,
Roger Lookingbill and Steve Tait.

Members Absent: Michael Valenti (excused)

Others: Michael Garrity, Butch Lisenby, and Mark Noonan.

The meeting was called to order at 5:00 p.m.

The new commissioner, Roger Lookingbill, was welcomed by the group and introduced to everyone.

AGENDA

MINUTES

Motion: Move to accept the minutes of the September 9th meeting as written.

Motion: Heath Gatlin **Seconded:** Steve Tait **Vote:** 3-0-1 ab (RL)

REPORTS

Door Access Control Update

The work has begun and will be completed this week.

RWY 07 Approach – Grass & Brush Cutting Update

The work has begun and is being done by New Horizon Landscaping who accepted the amount of the bid which they submitted last year. Once the work is complete Butch will call John Blue of the FAA to note the completed work.

New Horizon is doing additional work under a separate estimate covering the front parking lot, around all buildings and airside of terminal. It hasn't been done in years and from now on should be done regularly.

Michael Leger said he thought it was great but he questioned the process. He felt that it should have been discussed BEFORE New Horizon was hired. Butch said it was routine maintenance. It is being done by a separate crew from the ones doing the approach.

OLD BUSINESS

EA/FEIR/DRI Update

Michael Garrity reported that – right now – they are going through a large environmental

process which will eventually go to MEPA. Michael continued by saying that we're right in the middle of the process. We've completed the 2nd draft and have turned it over to the National Park for comments. The recent master plan is the document we are basing the environmental work on. Basically we are aiming at giving all parties notice of what we will be looking to permit for future projects.

Michael L., in an attempt to indoctrinate the new Commissioner, said - so there are 12 projects lumped together – the ramp is an example of no environmental impact so it could be completed without waiting for the entire package.

All the approvals for the projects are from different agencies and they all have to sign off on them.

Mike G. continued by saying that right now the EA/FEIR/DRI update is at the Park Service and is currently under review. The FAA, MAC and the Park Service will be taking the 2nd cut on this. Then the Cape Cod Commission (CCC) has to do a DRI (development of regional impact) study on the plan.

Michael L. asked Mike G. for an approximate time line. Mike G. said that if they keep to their schedule, it'll go into MEPA in January 2009. Right now we're waiting for the Park Service to comment. Then the state – and then the CCC DRI will begin sometime in February or March '09. Once the EA/FEIR/DRI has been approved then we'll have to get the individual permits. As a way of pre-planning, we have had a meeting with the CCC and shared all our plans with them but – because of regulations and bylaws – the actual hearings can't begin until March '09. So..... not this coming summer but by the next summer '10 the CCC may O.K. certain projects that may go ahead and then study others a bit more.

Terminal Ramp Reconstruction Update

Mark Noonan who is the on-site engineer for the ramp reconstruction said that he's hoping to be done with the ramp project by Friday (October 10th). Other than that, Mark said, there are a few odds and ends, i.e. – catch basins, pavement markings, etc.

Michael L. wondered if sealcote would be advantageous on the parking lot in the front of the building. Butch said it would really need to be a separate paving job since the pavement is breaking up. Michael also referenced pavement markings and Butch said that spring would be a more appropriate time to discuss markings because of fall and winter weather.

Michael L. then discussed signage. He feels that the sign directing people to the terminal building from the aircraft parking apron should be redone. Butch said that for now the old signs will go back up but all felt that “less is more” when it comes to signage. Too many words don't make things clear. The commission will work on wording for a different sign.

There were a few more cosmetic things discussed, i.e., concrete vs. tar, fencing

placement, etc.

Michael L. said that he bought 4 chairs that were on sale at the Grand Union. He will assemble them for visitors use.

LEO Contract Update

The government made a unilateral contract starting October 1st '07 and stated that the airport had to administer it. They granted the airport a lot of money but won't allow airports to spend the money as they see fit. Butch submitted an application for additional funding and received \$21,436 but this money also can only be used as the current grant allows. The government says that a category 4 airport officers pay can only be reimbursed at \$25.94/hr. The current Provincetown Airport officer pay is 33.97/hr. Butch feels it will take larger entities than us to make any changes in this and any other discussion will just go round and round. In today's economic climate – who knows?

M. L. said that he has already called Delahunt's office and has spoken to Mark Forrest – maybe he'll see about an organization and make it a national issue. Butch said that we are unique – we're not asking for more money – but for allocation of it.

December 1st thru April 30th the Airport will be covered by Flexible Response which means the Town can guarantee response within 15 minutes.

David Flowers Productions Update

Butch decided to put the above on the agenda since he saw Michael L. on the ramp talking to David and his assistant and he felt there maybe some new information. M. L. said that after talking to David F. he went down to see Chief Jaran to see what the Chief saw as the necessary contingent for the venue. The Chief said that – at the least – 2 officers would be the very least he'd be comfortable with. Butch who had the history on this past event said that six officers was requested for the happening but they hadn't been there for the whole day. Some began early - ~9:00 a.m. and others came around 1:00p with 2 more arriving for the evening hours.

Earlier officers went home after their shift. Flowers people wanted access to the hangar from 9am in the morning thru the end of the event. Michael L. said that it's something that Cape Air wants to do. In general, he felt, it's a good thing for the town. Steve Tait said that we have to know what to charge and he, too, who had a history of the 2006 event said that there was an uproar in the business community. The reason being that Flowers event took 800 spenders out of the community and placed them at the airport. Also he said that there were issues with the amount Town Hall was charging for events and if the Town Hall hadn't closed there would've been a big brouhaha over that. Butch said that the last time the Board of Selectmen (BoS) was unhappy that the airport didn't charge.

The Cape Air lease was brought out and revisited. Their hangar uses are to be air related and anything not air related has to have the permission of the Airport Commission. At the last "event" or "circuit party" the electric capacity of the hangar had to be upgraded

and there some personnel costs for which the commission was not reimbursed and yet no charge was made to David Flowers. After a whole lot of conversation, it was decided that the David Flowers event would be on next month's agenda and interested parties would be invited to take part in the discussion, i.e., police chief, fire chief, etc. The discussion **would not include** David Flowers who would be invited to meet at another time. Steve Tait felt that it was imperative to decide on an amount and to find out if that would be agreeable to David F. Steve further said that it's important to understand that we are representing the town who owns the airport.

NEW BUSINESS

None at this time

OTHER BUSINESS

Heath Gatlin wondered about the outdoor phone. Butch said they put in a brand new pay phone – and somebody jammed it with a foreign coin on the first day!

Roger Lookingbill wondered if there was any way the airport could put in a booster that would allow cell phone usage? Butch will look into it.

PAYMENT VOUCHERS

Kenyon Wheeler **\$835.00**

Motion: Move to pay Kenyon Wheeler in the amount of \$835.

Motion: Steve Tait Seconded: Heath Gatlin Vote: 4-0-0.

JACOBS Invoice #4 – ramp reconstruction **\$3,929.43**

Motion: Move to pay JACOBS in the amount of \$3,939.43.

Motion: Steve Tait Seconded: Heath Gatlin Vote: 4-0-0.

U.R.S. Corporation Phase 2 EA/FEIR/DRI **\$3,000.00**

Motion: Move to pay R.S. Corp. in the amount of \$3,000.

Motion: Steve Tait Seconded: Heath Gatlin Vote: 4-0-0.

NEXT MEETING WILL BE ON MONDAY – NOVEMBER 3RD.

Adjournment happened at 6:17 p.m.

Respectfully submitted,

Evelyn Gaudiano

Evelyn Rogers Gaudiano

APPROVED: NOV 3, 2008