

## PUBLIC LANDSCAPE COMMITTEE MINUTES

**Date:** Thursday, August 22, 2018

3:00 p.m.

**Provincetown Town Hall**

Meeting called to order at 3:05 p.m.

**Present:** Bill Docker, Allan MacKinnon, John Krajovic, Steve Wlodkowski (DPW), Curtis Balom

**Excused Absence:** Anika Costa, Frank Vasello

**Absent:** N/A

### Committee Discussion – Working Group Reports - Decisions – Action Items –Reports – Etc.

1. Public Statements

N/A

2. Chair Report

Discussion of RFP being written by the Center for Coastal Studies and Provincetown regarding Bus Stop Park and how PLC can get involved in the process.

Discussion of an initiative that is considering purchase of the waterfront lot at Law Street. Tim Famulare may be the right person to tell us the best contact to follow-up with.

3. Project Reports

a. Bench memorial slat - BD

Deliver benches and slats to Provincetown DPW Buildings and Grounds Garage off cemetery road and speak to Tony Lemme.

Give O'Brien the updated addresses for billing and delivery.

4. DPW Liaison report

a. Start date for Bas Relief area?

The project is moving forward. S. Wlodkowski: The project went before conservation commission, but it was continued until 9/4. The town will need a storm-water plan for Mass DEP. Bike racks are in place for Bas Relief, but people have asked for more. Current plan is to hold off on additions until we see how the bike racks are used. Start date will be spring because of permitting times. It will be complete for 2020. We plan to do memorial restoration and tree work in the early phases of the project to ensure 2020 completion.

b. Update on Pilgrims First Landing Park: Engineering Plan, Landscape Arch, Plant Selection, Fund Sources

The town has hired a landscaper has been hired to develop rough concept (\$100 K). S.

*Wlodkowski* estimates that completion of the plan may require more funding. B. *Docker*:

People wonder about the location of the granite benches. Steve mentioned that the benches are still in storage.

c. Coordination between Bas Relief and Funicular work

Meeting with planning board on September 13.

d. Additional items

Steve needs a list of trash cans that need replacement. We will check. VCC will have work done this winter on roof, etc. Wait until spring for PLC work there.

Discussion of landscaping for the Commons Community Center: John and Steve will check, but there is a landscape architect involved so a plan is already in place.

Work on the skirt and sidewalks for the AIDS Memorial will likely start in spring rather than fall. The artist has requested the same cement as used for the plinth. Steve will check with Craig Martin, who poured it.

B. Docker mention that A. Costa asked that we please keep in mind that if we move or replace memorialized benches that we need to ensure that the memorialization stays where it was originally.

5. New Business

a. Dunetz Bus Stop Park discussion

Review of presentation. General discussion of what information to delete, shorten, or reorder to ensure the information is easy to understand for all stakeholders. J. Krajovic will revise for review with Ray. Once complete, B. Docker will send a note to key stakeholders to check their availability so the document can be reviewed with them. The goal is to make sure they have all information that might inform their plans for overlapping projects.

6. Approval of Previous Minutes

Motion by B. Docker to approve minutes of July 18, 2018 once the noted edits are included.

Motion seconded by A. MacKinnon

Motion approved unanimously, a vote of 4/0

7. Treasurer's Report / Invoice Payments

Balance in General Fund: \$11,510.95

Balance in Gift Fund: \$8,379.76

Motion by *A. MacKinnon* to pay Conwell Home Center invoice number 438087 for \$16.99 from annual budget

Motion seconded by *B. Docker*

Motion approved by a vote of 4/0

Motion by *A. MacKinnon* to pay Conwell Home Center invoice number 443879 for \$80.95 from annual budget

Motion seconded by *B. Docker*

Motion approved by a vote of 4/0

Motion by *A. MacKinnon* to pay Conwell Home Center invoice number 444644 for \$39.96 from annual budget

Motion seconded by *B. Docker*

Motion approved by a vote of 4/0

Motion by *A. MacKinnon* to pay Ray Dunetz Landscape Architect invoice number 1737 for \$750.00 from The Public Landscape Committee Gift Fund

Motion seconded by *B. Docker*

Motion approved by a vote of 4/0

8. New Business: Any new business that could not be reasonably anticipated within the 48-hour posting requirement.  
For next meeting, review plantings and timing.

9. Set Date for Next Meeting

The next meeting of the Provincetown Beautification Committee will be held:

Thursday, September 13, 2018 at 2:00 p.m.

in the Caucus Room at Town Hall

260 Commercial St., Provincetown, MA

**Adjourned:** 4:30 p.m.

Motion by *B. Docker*

Motion seconded by *A. MacKinnon*

Motion approved by a vote of 4/0

Respectfully submitted,  
Curtis Balom, Committee Clerk