

**Provincetown Public Pier Corporation (PPPC)
Grace Gouveia Building Room 6
Meeting Minutes of Thursday, December 10, 2009**

Members present: Kerry Adams, Lee Ash and Rich Wood.

Members absent: George Hitchcock (excused).

Other Attendees: Rex McKinsey (Pier Manager/Harbormaster) & Ellen C. Battaglini (Administrative Assistant).

Vice Chair Lee Ash called the Public Hearing to order at 4:00 P.M.

Agenda Items:

Public Statements

Candace Nagle – Unacceptable that the last update of the Pier Corp.'s financials on the website is March 10, 2008. If the Pier was on the Munis system, the financials would be current. Commented about the lights on the F/V Sea Hunter being on 24/7.

Review Minutes

A motion was made to accept the minutes of 10/22/09 as written.

Motion: Kerry Adams **2nd**: Rich Wood

Vote:

Yes: 3 No: 0 A: 0

Motion Passes.

Special Agenda Items:

Lake Express Letter

Rex reported to the Board that a letter of interest was received from Lake Express, a car ferry service, to provide a reliable auto/passenger service from the mainland to Provincetown. This could possibly be expanded to include freight service and operation on a year round basis, depending upon which ports are selected. There are still questions unanswered. There are a number of other ports that may be useful for this service and a helpful resource would be Clay Schofield, the traffic engineer at the Cape Cod Commission. He suggested that the Pier Corp. write a letter in return expressing interest and giving Lake Express more information to help them complete their due diligence on the project.

Discussion ensued.

Motion to write a letter of response to Lake Express expressing the interest of the Board and to suggest that they contact Clay Schofield and the Board of Selectman about the idea.

Motion: Kerry Adams **2nd**: Rich Wood

Vote:

Yes: 3 No: 0 A: 0

Motion Passes.

Boston Harbor Request for Booth

Boston Harbor Cruises has made a formal request for permission to place a ticketing kiosk to be placed on the Pier in the vicinity of the ferry dock. Would be the standard 10' by 6', handicapped-accessible booth, used elsewhere on the Pier. Location would need to be worked out. Would improve Boston Harbor service by lessening confusion and increasing convenience for visitors during the summer months.

Discussion ensued. Rich, Kerry and Lee will meet to study the issue and report back to the Board.

Directors Statements

Rich Wood: Would like to study the Pier from a facilities/physical services perspective, including examining the wind turbine and the electrical use on the Pier. Lee and Rex suggested that he read over the engineering inspection services proposals that have been submitted.

Kerry Adams: Reviewed his letter dated November 9, 2009, listing his concerns related to the operation of the Pier, including the need for surveillance cameras, studying the feasibility of converting the existing electric cranes to hydraulic units, the installation of electric meters to monitor use by individual boats, the acquisition of a cash register for the Harbormaster's office, installing a chain next to the front counter in the Harbormaster's office to prevent the public from easily walking into Rex's office, limiting the minimum amount of ice sales to one tote at a cost of \$10.00 and eliminating cooler sizes, allowing Beau Gribbon to tie up his boat between the Sea Hunter and the Jersey Princess, the abuse of parking on the Pier and the safety issue of speeding vehicles on the Pier.

Lee Ash: Pleased with the number of people who applied for the position of Administrative Coordinator/Dispatcher in the Harbormaster's Office. Would like the Director's to look at various planning issues, the issues that Kerry's letter raised, issues related to the facilities and the long term goals that have been articulated by the Board in the past.

Asked how the artists occupying the Trap Sheds fared over the Holly Folly weekend.

Recommended that the Board send a formal letter to former Chairmen Len Clingham to thank him for his service and perhaps have the Board members take him out to dinner.

Motion was made to write a letter to Len Clingham thanking him for his service to the Pier Corp and a letter to John Davidson thanking him for his years of service in the Harbormaster's Office.

Motion: Kerry Adams 2nd: Rich Wood

Vote:

Yes: 3 No: 0 A: 0

Motion Passes.

Pier Manager's Report

Annual Town Report – Due January 28, 2010

Town Clerk memo re: Executive Session minutes –There is an extensive backlog. Rex will e-mail links to Executive Session minutes and discuss concerns and approve. He will check with Doug about whether Executive Session minutes can be approved by present Board members.

Helix Wind Turbine – Interface was blown after winds of over 35 mph and has been replaced. A screw was replaced connecting two of the blades. Computer interface needs to be reprogrammed by Helix. Brief discussion ensued.

Amanda Girl – Purchased by Rick Macara who paid outstanding bill and will move onto a mooring at the end of the month.

2010 Homeland Security Grant – The application process is open and the deadline is February 12, 2010. No match of funds is required. Last fiscal year application disappeared. We will pursue and re-evaluate the numbers. All ports surrounding us have gotten grants for port security.

Conservation Moorings – Request for a full proposal has been submitted.

Fishing for Energy – Program to clean up debris in the harbor proposal has also been submitted. Last year was a success.

American Caribbean Cruise Lines (ACCL) – Booked for June 23 and September 1, 2010. Tentative charter for Carnival Cruise Lines for September 5, 2010 has been cancelled due to lack of bookings.

Amtrak Magazine “Arrive” Article – Article about charter fishing on Cape Cod was disappointing as it didn’t include Provincetown, even though a lot of facts, stories and pictures were submitted.

Draft Public Hearing Notice on Rates/Regulations Changes – Rex reviewed the changes. He would like Board feedback before the next meeting. After more discussion at the January 14, 2010 meeting, the Board will advertise a Public Hearing on the fee changes.

Discussion ensued.

New Business

None.

Next Meeting

On January 14, 2010, the Board will formalize the draft Public Hearing Notice on Rates/Regulations Changes, which will then be advertised for its first meeting in February.

A motion was made to adjourn @ 5:00 pm.

Motion: Kerry Adams

Vote:

Yes: 4 No: 0

Motion Passes

Respectfully submitted,
Ellen C. Battaglini
Administrative Assistant