

TOWN OF PROVINCETOWN

SCHOOL COMMITTEE

June 8, 1999

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Members Present: Lois Borgesi (Chair), Frank Wills (Vice-Chair) (arrived at 7:07 P.M.), William Rogers, Dana Berry

Members Absent: Adrienne Duncan (Secretary)

Others Present: Dr. Susan Fleming (Superintendent), Michael Marino (PHS Principal), parents and staff.

Call to Order: Chair Lois Borgesi called the meeting to order at 7:04P.M.

REGULAR SESSION

VISITORS STATEMENTS

None

MINUTES

May 25, 1999 -*Dana Berry moved to approve with one correction, William Rogers seconded, and it was so voted, 3-0, 2 absent (Adrienne Duncan, Frank Wills).*

COMMUNICATIONS

Dr. Fleming presented the following:

<City and Town Newsletter;

<VMES Parent Newsletter;

<Graduation, Class Day and Baccalaureate Update;

<At Dr. Fleming's request, *Dana Berry moved to discuss agenda item, 6.2 FY-2000 District Goals under Communications, William Rogers seconded, and it was so voted, 4-0, 1 absent (Adrienne Duncan).* Dr. Fleming discussed the goals setting process, referring to a packet of material outlining the District Goals and School Improvement Plan, as well as the Professional Development Plan

<Dr. Fleming said there was a meeting scheduled for June 14, 1999 for professional discussions with the PAE.

Lois Borgesi reported on:

<A communication from Massachusetts Association of School Committees (MASC) on the >Share the Success Program'. Lois Borgesi said she would like to submit Provincetown Academy and the School Committee approved by consensus. Dr. Fleming suggested also submitting a second program called >Author Signing';

UNFINISHED BUSINESS

Town Facilities and Fiscal Realities - Dr. Fleming reported that the Library is apparently not interested in moving to the High School. She distributed a memo updating the status of the ATM article from April 1998, showing that there is approximately \$64,000 unspent. In response to a question from William Rogers, Dr. Fleming said that the next step would be to determine how to complete necessary repairs and still make program improvements. Dr. Fleming said that there is an estimated 1.3 million dollars worth of pending repairs. William Rogers expressed concerns about building code issues. The School Committee discussed the issues of how to qualify for renovation monies, possible ways of moving forward with improvements and how best to spend the remaining \$64,000. The School Committee discussed what kinds of plans the money could buy. By consensus, the School Committee said they were ready to proceed with Phase 2 and decided to meet with the MacGuire Group in a separate, single-issue meeting. The meeting was tentatively scheduled for June 22nd at 5:30 P.M., with an alternate date being June 28th.

In response to a question from Frank Wills, William Rogers clarified the potential septic/sewer issues involved in intensifying the use of a property and how those issues might affect the possibility of selling the Annex or of renovating the High School.

FY 2000 District Goals - previously discussed under Communications.

VMES Schedule and Staffing Assignments - The School Committee discussed the handout provided by Mr. Rokicki at the last School Committee meeting. Mr. Rokicki answered several questions from the School Committee concerning the distribution of staff at VMES. Lois Borgesi asked if there was a possibility of sharing TA's in the 2/3 class and Mr. Rokicki said that there were IEP's in that class which required a one-to-one staff-to-student ratio. Lois

Borgeses said she would meet with Mr. Rokicki concerning the details of the staffing in that class. Frank Wills and William Rogers said they would also like to meet with Mr. Rokicki. The School Committee discussed whether PSC policies required that the School Committee officially approve the proposed staff distribution.

Job Descriptions - William Rogers reported on his work on the Administrative job descriptions, saying that the job descriptions did not appear to provide the correct tool to clearly define and customize these positions in Provincetown. He said he was therefore in favor of approving the draft job description for the Superintendent. He suggested annually setting up a chart showing the district goals, defining each administrator's responsibilities for each goal. William Rogers said this would be a good information and accountability tool. The School Committee discussed Mr. Roger's suggestion.

Dr. Fleming clarified that the School Committee does have input into the administration evaluation process, but that the School Committee does not evaluate the Principals. Dr. Fleming said that all job descriptions in the system are brought forward by the Administration and approved by the School Committee.

William Rogers moved to approve the job description for PHS Principal, Frank Wills seconded. Dana Berry said that the job description appeared to be more of an evaluation form and was too vague. He provided examples of what he felt were more detailed descriptions. At Lois Borgeses's request, **William Rogers withdrew his motion.** Dana Berry agreed to help William Rogers with a new draft job description.

The School Committee agreed to discuss William Rogers's earlier suggestion when the Superintendents' job description is again discussed.

Other -

Dana Berry distributed draft motions he planned to formally bring forward at the next School Committee meeting. William Rogers asked Dana Berry to clarify the intention of the motions and Dana Berry said that School Committee members could contact him to discuss the motions before the next School Committee meeting.

Dr. Fleming provided an update on the School Safety Crisis Plan.

William Rogers said he had heard about students nominated to be Cape Cod Times Rising Stars and Lois Borgeses clarified that anyone could nominate a student. The School Committee discussed why a Provincetown student was not included and how to guarantee that, in the future, students from Provincetown would be nominated.

The School Committee discussed the Superintendent's evaluation and William Rogers explained that he could not complete the evaluation because he did not know what Dr. Fleming did. William Rogers suggested having a work session with Dr. Fleming to learn more about what she does. Dr. Fleming suggested returning the evaluations that have been completed and then holding the work session.

NEW BUSINESS

Line Item Transfers - None.

PHS Staffing Proposal 1999-2000 - Postponed.

First Reading PSC Policies: Section I Continuation -

Policy IHA, Basic Instructional Program -

Policy IHAE, Physical Education -

Policy IHAI, Occupational Education -

Policy IHAM, Health Education -

Policy IHAM-R, Health Education (Exemption Procedure) -

Policy IHAM-1, Parental Notification Relative to Sex Education -

Policy IHAMA, Teaching About Drugs, Alcohol, and Tobacco -

William Rogers moved to approve the above policies for the first reading, Dana Berry seconded, and it was so voted, 4-0, 1 absent (Adrienne Duncan).

Other-

William Rogers moved to separate the position of Director of Student Service/VMES Principal into two positions: (1) Director of Student Services at 60% and a full-time Elementary School Principal, to be funded within our budget, Frank Wills seconded. William Rogers explained his reasons for making the motion. The School Committee discussed the financial and educational implications. Lois Borgeses asked for Dr. Fleming's recommendation and Dr. Fleming said she supported separating the positions and explained why. Lois Borgeses asked Mr. Rokicki if 60% was sufficient for a Director of Student Services position and Mr. Rokicki said yes and explained why 60% was optimum and 50% would be adequate. The School Committee discussed the possibility of sharing a Director of Student Services position with the Truro System. **The School Committee voted to approve the motion, 3-1, (Dana Berry), 1 absent (Adrienne Duncan).**

EXECUTIVE SESSION - Contract negotiations with non-union personnel

Frank Wills moved to go into Executive Session at 9:40 PM for the purpose of discussing contract negotiations with non-union personnel and to reconvene into Regular Session for the purpose of Adjournment only, William Rogers seconded and it was so voted by unanimous roll call vote.

The School Committee emerged from Executive Session at 10:15 P.M. and Chair Lois Borgesi reconvened the Regular Session.

CLOSING STATEMENTS

None.

ADJOURNMENT

William Rogers made a motion to adjourn at 10:15 P.M. and it was so voted unanimously.

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These minutes were approved by a vote of the Provincetown School Committee present at their meeting on _____, 199__

Respectfully Submitted:

School Committee Signature Title

Rachel T. Crosby, On-call secretary