

TOWN OF PROVINCETOWN

SCHOOL COMMITTEE

July 13, 1999

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Members Present: Lois Borgesi (Chair), Frank Wills (Vice-Chair), William Rogers, Dana Berry

Members Absent: Adrienne Duncan (Secretary)

Others Present: Dr. Susan Fleming (Superintendent), Mr. Rokicki (VMES Principal), Mr. Marino (PHS Principal), Rachel Crosby (Recording Secretary), parents and staff.

Call to Order: Chair Lois Borgesi called the Working Session to order at 5:30 P.M.

WORKING SESSION - SUPERINTENDENT EVALUATION

The School Committee discussed the evaluation areas with Dr. Fleming and members will complete the evaluations individually.

REGULAR SESSION

Chair Lois Borgesi called the Regular Session to order at 7:10 P.M.

VISITORS STATEMENTS

Mr Wolfman spoke concerning Campus Provincetown, the Cape Cod Community College and the Lower Cape Cod Community Development Corporation.

Ms Collins-Boden spoke in support of Campus Provincetown.

Ms Nelson asked if agenda items 6.3 and 6.5 could be considered after Communications.

Mr Ferrick asked about the availability of a five-year financial plan he said had been mentioned in a previous School Committee meeting.

Mr Trainor spoke in opposition to the proposed split of the VMES Principal/Director of Student Services position.

MINUTES

June 22, 1999 -postponed.

COMMUNICATIONS

Dr. Fleming presented the following:

<June issue of the City and Town Newsletter;

<Letters of Appointment: have been accepted by Melissa Yeaw and Brian Robinson. A letter sent to John Ingram has not yet been accepted. Dr. Fleming praised Mr. Marino for the hiring process. William Rogers asked about the timing of the hirings and Dr. Fleming explained that July hires were not unusual. Mr. Marino also explained the hiring process.

<Leave of Absence Request: from Kathy Skowron for a year off for personal reasons. ***Frank Wills moved to approve the request, William Rogers seconded.*** Dr. Fleming explained there would be a savings as a result of hiring a temporary replacement for Ms Skowron. ***The School Committee voted 3-0, 1 abstain (William Rogers), 1 absent (Adrienne Duncan) to approve the motion.***

Frank Wills moved to take agenda items 6.3, FY 1999 Budget Line Item Transfers, and 6.5, FY 2000 Budget Funding for Director of Student Services, as the next orders of business, Dana Berry seconded, and it was so voted, 4-0.

UNFINISHED BUSINESS

FY 1999 Budget Line Item Transfers - Dr. Fleming referred to a memo explaining each of the following transfers

<From various SPED line items to Payment to Collaborative for occupational therapy services. ***Frank Wills moved to approve the transfer of \$6,580, William Rogers seconded and it was so voted, 4-0, 1 absent (Adrienne Duncan).***

<From VMES Heat to Maintenance Building Contracted Services to refinish the VMES gym floor. ***Frank Wills moved to approve the transfer of \$1,192.00, Dana Berry seconded and it was so voted, 4-0, 1 absent (Adrienne Duncan).***

<From various PHS athletic line items to PHS Athletic Supplies to buy new uniforms. ***Frank Wills moved to***

approve the transfer of \$4,577.75, William Rogers seconded and it was so voted, 4-0, 1 absent (Adrienne Duncan).

FY 1999 Line Item Overrun - Dr. Fleming distributed and discussed a memo explaining the need for the overrun. *Frank Wills moved to approve the line item overrun in the amount of \$10,430.65 to for the payrolls of the pre-school teachers, William Rogers seconded.* In response to questions from the School Committee and the public, Dr. Fleming explained the budgetary background and implications of the overrun. *The School Committee voted to approve the motion, 4-0, 1 absent (Adrienne Duncan).*

FY 2000 Budget Funding for Director of Student Services - Dr. Fleming referred to a handout entitled AFY 2000 Budget Changes@ and to a memo from Mr. Rokicki concerning proposed staffing changes at VMES. Mr. Rokicki explained his memo showing how he expected net savings of \$35,766.38. Dr. Fleming explained that changes in salary line items from the amounts budgeted were not unusual, especially when replacements are hired at lower salaries than the staff they are replacing. Dr. Fleming explained the FY 2000 Budget Changes handout, which showed a net savings of \$8,933.64. Dr. Fleming recommended that if there is any additional money left, that the funds be put into Professional Development. Lois Borgesi opened the discussion up to the public.

Ms Avellar, Ms Nelson, Ms Brown, Mr Ferrick, Mr Trainor, Ms Trovato, Ms Sheehan made comments and asked questions about the proposed budget changes and the School Committee and the Administrative staff responded. Dana Berry spoke about the advisability of utilizing a reserve fund and explained why he planned to abstain from voting on the proposed changes.

William Rogers moved to approve the FY 2000 budget line item changes as presented to the Provincetown School Committee on July 13, 1999, Frank Wills seconded, 3-0, 1 abstain (Dana Berry), 1 absent (Adrienne Duncan).

EDUCATIONAL UPDATE

1. District Improvement -

!Goals 2000 Grant - Dr. Fleming discussed the updated grant application.

!Proposal District Action Plan - Dr. Fleming discussed the Action Plan, especially in terms of goal-setting.

!The Provincetown Community and School District Overview - Dr. Fleming presented the Overview, which is a data-oriented depiction of the town and student body.

2. Summer Institute - Dr. Fleming reported on the success of the Math and Science Summer Institute and referred to a handout of related material.

UNFINISHED BUSINESS (continued)

1. Math Textbook Adoption: Dana Berry provided a summary of his review of the Contemporary Math and Context textbooks and read from a letter he had sent to Dr. Fleming. In response to a question from Frank Wills, Dr. Fleming explained how the textbooks had been selected.

<Mimosa -

<6-8 Connected Math -

<9, 10, 11 Level II Core Algebra & Geometry -

Dana Berry moved to approve the above three math textbook series, Frank Wills seconded, and it was so voted, 4-0, 1 absent (Adrienne Duncan).

<9, 10 Contemporary Math and Context - decision postponed.

2. RFP Feasibility Study and Design Service - Dr. Fleming provided an update, saying that she planned to hire a legal firm to help with the RFP.

3. FY-99 Budget Line Item Transfers - previously discussed

4. PHS 1999-2000 School Year Plans - Mr. Marino presented the following items:

<Letters sent to all the students who made the honor roll for all four quarters;

<Athletic Director Proposal for 1999-2000 - Mr. Marino reported favorably on Ms Perdue=s performance and said he hoped to still utilize her talents in a 60% position, despite her beginning a Ph.D. program. Mr. Marino also praised Ms Colley=s performance and said that she would be an excellent candidate for the remainder of the Athletic Director position. Mr. Marino referred to a memo he had sent to the School Committee specifying how the Athletic Director position would be restructured. In response to a question from Ms Avellar, Mr. Marino agreed to a language change in the proposed job description. Mr. Marino confirmed that the 40% Athletic Director position would be advertised and divided position would be for one year on a trial basis. Ms Avellar reported that the union had met with Mr. Marino concerning this restructuring of the Athletic Director position and that the union approved. *Dana Berry moved to approve the change in the position of the Athletic Director, Frank Wills seconded and it was so voted, 4-0, 1 absent (Adrienne Duncan).*

<Staffing, and Teacher, Student Schedules - Mr. Marino referred to and explained handouts he had provided the School Committee.

<Substitute Teacher Handbook - Mr. Marino showed the new version of the Handbook to the School Committee.

<Mr. Marino is completing work on the Faculty Handbook.

<Mr. Marino has completed work on the draft of the High School Improvement Plan, the philosophy for the High School and begun the preparation for school recertification.

<Mr. Marino referred to a space utilization plan, mentioning that the interior is being cleaned and repainted.

<Mr. Marino referred to a draft homework policy he had sent to the School Committee.

In response to a request from Dr. Fleming, Mr. Marino went into greater detail of the space utilization plan.

5. FY-2000 Budget Funding for Director of Student Services - previously discussed.

6. PHS Restrooms as Comfort Station Update - William Rogers reported that he had inspected the septic system and it passed. Dr. Fleming reported that the Selectmen did approve the changes to the agreement, but they have not yet hired anyone to work in the comfort station.

7. Discussion Student/Parent/Community Survey - Dr. Fleming suggested having the National Faculty work with the District on creating survey(s). Frank Wills reviewed and commented on the motion made by Dana Berry at the last meeting. Lois Borgesi said that she felt the basic issue was for the School Committee to decide whether it wanted to do a survey.

William Rogers moved to continue the meeting past 10:00 P.M., Frank Wills seconded, and it was so voted, 3-0, 1 opposed (Dana Berry), 1 absent (Adrienne Duncan).

Other - None

NEW BUSINESS

Continuation PSC Policy Section I: First Readings -

Lois Borgesi referred to a handout of proposed Section I policies being brought forward for the first reading.

1. IHB, Special Instructional Programs and Accommodations (Programs for Children with special needs

2. IHBA, Programs for Students with Disabilities

3. IHBB, Gifted and Talented Education

4. IHBD, Compensatory Education (Chapter 1)

5. IHBE, Bilingual Instruction

6. IKB, Homework - The School Committee discussed the difference between policies and procedures.

Dana Berry moved to approve all the above policies for the first reading, Frank Wills seconded, and it was so voted, 4-0, 1 absent (Adrienne Duncan).

Other-

<Lois Borgesi brought up the past practice of allowing the Superintendent's office to close at noon on Fridays during the summer months. ***Dana Berry moved to allow the Superintendent's Office to close at noon during July and August, 1999, Frank Wills seconded and it was so voted, 4-0, 1 absent (Adrienne Duncan).***

<Dr. Fleming distributed the HVAC maintenance contract bid from Honeywell, reporting that the amount had been cut by one-third. ***Frank Wills moved to approve the contract with Honeywell for HVAC maintenance, Dana Berry seconded, and it was so voted, 4-0, 1 absent (Adrienne Duncan).***

<William Rogers asked Dr. Fleming to determine how and when it was decided that the money from the school parking lots should go to the Town's funds.

<Dr. Fleming referred to a memo she had distributed on protecting students from hate crimes and asked that the School Committee critique the philosophy and provide feedback.

<Dr. Fleming pointed out that new copies of the pertinent MGL statutes were available to School Committee members.

<Dr. Fleming proposed a composition for the screening committee for the SPED Director position. The School Committee discussed the timing of screening committee meetings and when an appointment could be made.

EXECUTIVE SESSION - no longer needed.

CLOSING STATEMENTS

None

ADJOURNMENT

Frank Wills made a motion to adjourn at 10:32 P.M. and it was so voted unanimously.

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