

TOWN OF PROVINCETOWN - BOARD OF SELECTMEN

REGULAR MEETING - AUGUST 28, 2000

JUDGE WELSH HEARING ROOM

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Chairman, Betty Steele-Jeffers opened the meeting at 6:15 PM, noting the following attendees: Board of Selectmen members: Elizabeth Steele-Jeffers, Cheryl Andrews, Mary-Jo Avellar, David Atkinson, Richard Prowell and Secretary, Vernon Porter Other attendees: Mark Latour – Assistant Town Manager, David Guertin, Director of Public Works, Sandra Turner – Director of Operations, Deborah DeJonker-Berry – Library Director, Dale Fanning – Administrative Director and other interested parties.

The following are meeting minutes.

1. SITE VISIT: LIBRARY AND HERITAGE MUSEUM

Site tour of the Provincetown Public Library started at 6:15 p.m. followed by a tour of the Provincetown Heritage Museum and thereafter walked to Town Hall and reconvened the Board of Selectmen meeting.

Reconvened Board of Selectmen's meeting at 7:42 PM.

2. PUBLIC STATEMENTS

Jack Kelley -

Member of the Yankee Lambda Car Club – 6th Annual P-Town event – Pilgrim Monument – Sept. 9th from 10:00 AM to Noon with a parade. Would like to invite the Board of Selectmen to participate in the parade and has reserved a convertible limousine for board members.

3. SELECTMEN STATEMENTS

Richard Prowell

Enjoyed the tour very much – was very enlightening. Was surprised to see how obviously crowded our Library is and concerned about that.

Heritage Museum – had a tour about a year and three months ago and it has not changed much. It is much cleaner.

Shankpainter Pond – snow fencing – will not let up on this until it is completed. Disturbed that it has not been taken care as we did make a motion about a month ago and it is still not done. What is the time schedule? I get no answer. Don't like to be a nag on this but I cannot just let it go. If we are not going to maintain the property after we get it - then we are going to have to rethink our position.

Chuck Turley – video on England – would like to see it.

Cheryl Andrews

Butt Bins – Put them at proper intervals.

MOTION: Move that the Board of Selectmen request the Assistant Town Manager investigate the different types of receptacle that may be used as Butt Bins.

Motion by: Cheryl Andrews Seconded by: David Atkinson Yea 5 Nay 0

E-mailing back and forth between Conservation Commission Chair and Town Manager and maybe someone else re: Site 6 – 47 acre parcel – secondary uses. Understand purpose of protecting that property - want to have a discussion about it. I am concerned about ‘Notice of Intent’– my understanding was that it was specifically having to do with the area for the wastewater treatment facility. Any kind of ‘Notice of Intent’ or any kind of Conservation Commission application that has to do with any other part of that parcel – as far as I am concerned – has not been a policy directive from the Board of Selectmen about it and I am nervous to see some of those ideas going forth without our discussing it.

Betty - the invitation for us to attend their ‘clean-up meeting’ on September 7th is probably an outgrowth of us talking about the use of that land. Cheryl – or the issue of the tires. I am concerned about their purview. It has never been the Conservation Commission’s job to clean up town property – it is DPW’s job through us.

Affordable Housing – Staff Position - What I am interested in is not necessarily a clearinghouse – I cannot imagine how town government could help in any way with that. What I am interested in is more creative ideas that specifically would be appropriate for town. We need someone to crank out ideas and help us become more knowledgeable. I am looking for something a little bit different that ‘clearing house’. I am looking at what we, as policy setters can do to help with the situation.

Letter from Tom Murphy – talking about this under 6C. Seems to be a lot of reasonableness to what Tom is writing about and some of it did concern me. I thought it was a well-written letter. He educated me and spoke to the issue. We talked about keeping some files from various Boards of Selectmen from year to year to understand issues. He is talking about things that I never heard about – like the Wood End access.

143 Commercial Street - Last we left off – we asked about a reserve transfer from the Finance Committee – that was eight months ago – then that went away because the Assistant Town Manager moved. I am not aware of any information flow from you (Mark Latour) to us about that property but I do know that the neighbors are asking me, once again, if there is anything going on. All I’m hearing is the same old stuff - the answer is slightly different – yes, some different things are happening – we have hired an engineer and this is going to happen and that is going to happen – but nothing has happened yet and this building looks worse than it did a year ago. If somebody throws a cigarette butt in there – we have a problem. I have to say that if anybody renders an opinion that it is not a fire hazard - does not make me comfortable. The neighbors want something done and we took action last January to look into some money to do our job to facilitate something to be done. The ball got dropped and we asked about six weeks ago. Do you know anything about it? Mark Latour – Warren Alexander has been working on it and has been sending some memos and basically there still does not seem to be any progress. They are saying that it should be in a week or a month or something and the date keeps passing. Cheryl - That has been going on for years. Can you research what that next step was for us as far as dollars we had asked for and speak to Keith see about that reserve fund transfer because I think we are back to where we are having to take some action

MOTION: Move that the Board of Selectmen ask the Assistant Town Manager research what that next step is for us regarding 143 Commercial Street and to report back at the next regular scheduled meeting.

Motion by: Cheryl Andrews Seconded by: David Atkinson Yea 5 Nay 0

Richards comments about the fencing. When the property was purchased there were some funds set aside for maintenance and upkeep – so there are dollars available. Mark, can you comment on the issue – do you know what is going on or why? Answer: No I do not. I have sent some memos to the DPW on that and do not know if that is a priority but nothing has been put up other than the plastic webbing. I did talk to Sandy about it and she said it was David’s issue because of the way they have allocated it internally. Betty – would you ask David for a time line for the installation of the fence and let us know by our next regular scheduled meeting.

-
Betty Steele-Jeffers

The work that the DPW crews have been doing around town is very visible and I like the idea of the tee shirts and I think the other departments should use them next year. Although I was skeptical at first, I hope that the Building and Grounds plan works out because we are getting visible results and it is our own people who are doing it. I do agree with David Guertin that by starting with small steps and people having pride in their work we can go on to larger projects and I am really pleased that we are showing that we can do it ourselves.

The work the Town Clerk has done so that the Town Report is on the Internet. Stephan has done a lot of work and we do have a very good web site.

I think the memo from Mark Latour dated 8/8/00 – some thoughts regarding the Manor - has a lot of good information in it for us.

Richards point on management plans for land we have acquired – In the spring, we had the discussion on Shankpainter property. I have concerns on what we are going to do and even if it is called passive recreation I do think it should seem to the public or members of the community that they have access to it and can use it. I know we talked about that before and DPW is doing a lot, but if you could look into whom we did assign that to or where that discussion went.

MOTION: *Move that the Board of Selectmen send a letter and a town pin to Dennis Anderson thanking him for his service.*

Motion by: Betty Steele-Jeffers **Seconded by:** Mary-Jo Avellar
Yea 4 Nay 0 Abstain 1 (Cheryl Andrews)

MOTION: *Move that the Board of Selectmen send a letter and a town pin to Phil Roderick for his years of service to the Town of Provincetown*

Motion by: Betty Steele-Jeffers **Seconded by:** Cheryl Andrews Yea 5 Nay 0

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On the scheme of things I hope that the DPW has not forgotten the bus shelter. I thought we were told that it was going to be repainted and if it has to be whitewashed once a week then I would like to see it whitewashed once a week. It still has graffiti on it and I would like to see the shelter kept up.

Mary-Jo Avellar

MOTION: *Move that the Board of Selectmen have the Assistant Town Manager write to the City of Boston requesting a copy of their dog ordinance.*

Motion by: Mary-Jo Avellar **Seconded by:** Betty Steele-Jeffers
Yea 3 Nay 2 (Cheryl Andrews / Richard Prowell)

Conservation Commission memo mentioned earlier. I was, quite frankly, shocked to see that memo. I am not going to be happy about anything that prohibits the public rights to have the traditional uses of that, only town owned property.

-
David Atkinson

Agree with Richard on the snow fence.

Sign is misspelled . (Cheryl – Mark, if the sign is still up, can we get that sign taken down immediately, please. I thought that we made that point last time.)

I agree that the work DPW Buildings & Grounds are doing a nice job up there.

The washing / watering apparatus - would be a nice thing to check up on.

Sept. 7th – meeting with Dennis Anderson from the Manor.

Bus area shelter. Suggest that the sides be taken off.

MOTION: Move that the Board of Selectmen refer to the Visitor Services Board and the Tourism Director the problems with the shelter located at the bus area.

Motion by: David Atkinson **Seconded by:** Cheryl Andrews Yea 5 Nay 0

4. **FOUR OF JULY PARADE IMPROVEMENTS**

To Reach Consensus On Improving Next Year's Parade

Open discussion. Reviewed ideas suggested by Pat Fitzpatrick, Dennis Clark and Mark Latour. Letter from Mark Latour dated August 24, 2000 attached as part of agenda item.

5. **REGIONAL HOUSING CERTIFICATION REQUEST**

Executive Order 418

MOTION: *Move that the Board of Selectmen vote to approve the Cape Cod Commission's submission of a request to the Department of Housing and Community Development for housing certification for the County of Barnstable under Executive Order 418.*

Motion by: Mary-Jo Avellar **Seconded by:** Cheryl Andrews
Yea 4 Nay 1 (David Atkinson)

5B **GRANT ADMINISTRATOR**

FY 2001 D.A.R.E. Grant Application \$6,000

MOTION: *Move that the Board of Selectmen vote to authorize the submission of a grant application and grant agreement to the Executive Office of Public Safety for an FY 2001 D.A.R.E./Tobacco Control Grant Application in the amount of \$6,000 for the Provincetown Police Department.*

Motion by: Mary-Jo Avellar **Seconded by:** Cheryl Andrews
Yea 4 Nay 1 (David Atkinson)

5C **AWARD CONTRACT: WATER SUPPLY SCADA SYSTEM**

This agenda item rescheduled to the September 11,2000 meeting.

5D1 **AWARD CONTRACT FOR SALTWATER INTERFACE INVESTIGATION AND MONITORING WELL INSTALLATION**

Environmental Partners Group

MOTION: *Move that the Board of Selectmen vote to award a contract in the amount of \$60,700 to Environmental Partners Group, Inc. for engineering services in connection with Saltwater Interface Investigation and Deep Monitoring Well Installations and construction services.*

Motion by: Cheryl Andrews **Seconded by:** Mary-Jo Avellar Yea 5 Nay 0

5D2 **IMPROPERLY STORED VACCINES**

MOTION: *Move that the Board of Selectmen refer this item to Diane Corbo, Director of Public Health and*

ask that she also notify Mrs. Rose Stephan of Eastham, Ma.

Motion by: Mary-Jo Avellar Seconded by: David Atkinson Yea 5 Nay 0

6A **BOARD OF SELECTMEN**

Develop Policy on Reimbursement on Selectmen's Expenses [Goal 12.4]

The Board agreed to have Cheryl Andrews prepare a draft to be submitted to the Board.

6B **REDO BOARD OF SELECTMEN SECRETARY'S JOB DESCRIPTION AND PERFORMANCE EVALUATION INSTRUMENT.**

Vernon Porter, Secretary to Board of Selectmen , will look over current job description for any changes and report back to the Board of Selectmen at their next meeting on September 11, 2000.

6C **CCNS HERRING COVE BEACH ACCESS**

List of Town of Provincetown Interests and Issues for Public Forum

MOTION: Move that the Board of Selectmen vote to authorize the Town Manager to raise at the September 5, 2000 joint Town/Seashore public forum on Herring Cove Beach Access the draft list of interests and issue submitted by the Town Manager and outlined in the Chairman's August 16, 2000 memorandum. (Attached.)

Motion by: Betty Steele-Jeffers Seconded by: Cheryl Andrews Yea 5 Nay 0

7. **BOARD OF SELECTMEN APPOINTMENTS**

MOTION: Move that the Board of Selectmen vote to appoint David M. Nicolau as a Regular Member of the Provincetown Planning Board with a term to expire on December 31, 2000.

Motion by: Cheryl Andrews Seconded by: Mary-Jo Avellar Yea 5 Nay 0

MOTION: Move that the Board of Selectmen vote to appoint KC Smith as an Alternate Member of the Cape Cod National Seashore General Management Plan Implementation Advisory Committee with a term to expire on June 1, 2001.

Motion by: David Atkinson Seconded by: Mary-Jo Avellar Yea 5 Nay 0

MOTION: Move that the Board of Selectmen vote to appoint Kerry L. Adams as a Regular Member of the Cape Cod National Seashore General Management Plan Implementation Advisory Committee with a term to expire on June 1, 2001.

Motion by: David Atkinson Seconded by: Mary-Jo Avellar Yea 5 Nay 0

8. **MINUTES OF BOARD OF SELECTMEN MEETINGS**

MOTION: Move that the Board of Selectmen approve the minutes of August 7,2000 as printed

Motion by: Cheryl Andrews Seconded by: Mary-Jo Avellar Yea 5 Nay 0

9. **SELECTMEN STATEMENTS**

Richard Prowell

Nothing at this time.

Cheryl Andrews

Tour of Library/Heritage – glad we did it. Debbie is going to need some guidance setting up the public tours. Limited number of people should be publicized – safety issue. She needs help from staff.

Betty Steele-Jeffers

Affordable Housing – agree with Cheryl Andrews, continue working on this.

Mary-Jo Avellar

We need to retain the property at the Heritage Museum.

David Atkinson

Glad we had the tour of the Library/Heritage Museum.

10. NON-UNION CONTRACT STRATEGY

Town Manager FY 2001 Performance Objectives

MOTION: Move that the Board of Selectmen vote, pursuant to MGL C 39,s 23B, clause 3, to go into executive session to discuss strategy with respect to contract negotiations with nonunion personnel; and not to convene in open session thereafter [roll call vote].

David Atkinson	Yes
Mary-Jo Avellar	Yes
Cheryl Andrews	Yes
Richard Prowell	No
Elizabeth Steele-Jeffers	Yes

Went into executive session at 10:15 PM

Minutes transcribed by: Vernon Porter, Secretary
September 7, 2000