

**TOWN OF PROVINCETOWN - BOARD OF SELECTMEN  
JOINT MEETING WITH TRURO BOARD OF SELECTMEN**

**MONDAY, JUNE 14, 2010**

**LARKIN HALL**

Chairman Michele Couture convened the meeting at 5:00 PM noting the following Board of Selectmen attending: Michele Couture, David Bedard, Elaine Anderson, Austin Knight, and John Santos

Other attendees: Town Manager Sharon Lynn, Assistant Town Manager David Gardner, DPW Director David Guertin, Facilitator John Goodrich; Mark White, EPG; and Paul Roux, Woodward & Curran

Truro Board of Selectmen: Chairman Curtis Hartman, Janet Worthington and William Golden.

Recorder: Assistant Town Manager David Gardner

The following are meeting minutes, in brief:

1. **JOINT MEETING WITH TRURO BOARD OF SELECTMEN**

Facilitator John Goodrich presented.

**Unaccounted for Water**

The Annual Statistical Report for calendar year 2009 shows unaccounted for water of 29.6% compared to 24.6% for calendar year 2008. It is clear that the water system has an unacceptably high amount of unaccounted for water use.

Funds from several different USDA stimulus and MassDEP grant programs are being used to address the critical unaccounted for water problem. Grant funds will be used this summer to identify properties that have non-compliant services through visual inspection of the meter connections. The program will focus first on the 50 largest users in Provincetown and Truro and the approximately 800 summer-only water users.

Twelve properties were inspected in the Town of Truro and approximately 50% of those were found to be substandard as well.

The program will be evaluated after several weeks to identify any changes that should be made based on what has been learned in the field, to identify how the program could be extended into the fall to inspect year-round water service connections, and to determine what types of on-site service changes will generally be needed to fix any non-compliant connections or use of non-compliant materials.

The water main replacement work undertaken this spring in connection with the Phase 3 sewer system extension construction has identified that as many as 40% of the service connections in some neighborhoods are non-compliant – 26 of the 64 services inspected on Howland and Bradford Street were found to have unapproved pipe materials.

The water department is also in the process of developing an automated water meter-reading program designed to help reduce the amount of unaccounted for water use.

### **USDA Grant-funded Water System Improvements**

We expect award notification sometime in July for the additional \$7.2 million USDA Water System Grant to be used to acquire Zone 1 land and to develop the North Union Well Field.

Funding from the \$9.83 million USDA Water System Improvements award is being used to address water quality issues by constructing and operating a water treatment plant facility to be located at the Knowles Crossing well field. The conceptual design of the site plan and floor plan for the treatment plant have been completed and the cost estimates have been prepared and reviewed to ensure that they are within the budget provided by the USDA funding. The water treatment membrane is the largest component of the treatment plant facility and the procurement will be undertaken in July.

Funds from the USDA Water Grant will also be used to construct a new transmission main from South Hollow to Knowles Crossing. It is anticipated that the design will be started during the fall of 2010 and the construction work will occur in 2011.

Funding from the USDA Water System Improvements Grant is also being used to reduce the age of stored water in the system's storage tanks by raising the overflow elevation of the Mount Gilboa tank to be equal to that of the Winslow #2 tank. Once the Mount Gilboa work has been completed in May 2011, the aged Winslow #1 tank will be decommissioned, since it provides no additional storage benefit to the water system beyond that provided by the other tanks.

### **Acquisition of Zone 1 Land Next to South Hollow Well Field**

The Town of Provincetown received a Notice to Abutters that the owner of land directly abutting the South Hollow pumping facility would like to subdivide their property.

Following informal discussions with P.L.O.G. representatives from both towns, DPW Director David Guertin contacted the Truro Board of Health to alert them to the Water Department's interest in the Zone 1 portion of the property. Subsequently, Mr. Guertin sent a formal letter on May 26<sup>th</sup>, 2010 to the Truro Planning Board.

He has also been in contact with the MassDEP Water Supply Protection Grant Program. The deadline for the next round of grant submissions is September 24<sup>th</sup>, 2010 with grant awards to be announced no later than January 2011. The maximum grant award for a single land acquisition project is \$500,000 and the maximum reimbursement amount is 50% of eligible project expenses. Submission of a grant application will require a Fall 2010 Provincetown Town Meeting vote to approve the 50% local match.

The support of the Board of Selectmen from both towns for this MassDEP grant submission is required.

David Guertin spoke on the types of non-compliant connections being discovered and how the Water Department responds when they are identified as well as unaccounted for water trends.

Both Boards of Selectmen will need to reconvene to discuss potential policy discussions once the data collection is complete.

Mark White presented an update on the Knowles Crossing Treatment Facility. Final design phase to be complete and go out to bid within the year, with the facility completed by 2012.

**EXECUTIVE SESSION LITIGATION STRATEGY/ (CLAUSE 6)**

***MOTION: Move that the Board of Selectmen vote, pursuant to MGL C. 39, §23B, clause 6, to go into executive session to discuss potential acquisition of land and to convene in open session thereafter. [Roll Call Vote]***

Michele Couture – Yes      David Bedard – Yes      Austin Knight – Yes  
John Santos – Yes      Elaine Anderson - Yes

***Motion by: Austin Knight      Seconded by: David Bedard***

**Yea 5    Nay 0    - Motion Passes -**

***MOTION: Move that the Truro Board of Selectmen vote, pursuant to MGL C. 39, §23B, clause 6, to go into executive session to discuss potential acquisition of land and to convene in open session thereafter. [Roll Call Vote]***

***Curtis Hartman - Yes      Janet Worthington- Yes      William Golden - Yes***

***Motion by: Janet Worthington      Seconded by: William Golden***

**Yea 3    Nay 0    - Motion Passes -**

Both boards went into executive session at 5:35 PM and reconvened in open session at 5:45 PM.

Motion to adjourn by Elaine Anderson at 5:50 PM.

**Minutes transcribed by: Vernon G. Porter, Secretary to Board of Selectmen  
June 16, 2010**