

**Provincetown Community Housing Council
Meeting Minutes
October 6, 2008
Judge Welsh Room**

Members Present: Joe Carleo, Jack McMahon, and Molly Perdue
Members absent: A.J. Alon, Cathy Reno Brouillet, and Bill Dougal (excused)
Staff: Assistant Town Manager David Gardner, Community Housing Specialist
Michelle Jarusiewicz
Members from the public: none

Meeting was called to order at 4:08 pm.

Public Statements – No members of the public present

Herring Cove Village Update

Dave Krohn, and Jim Watkins. First two units are nearing completion. Open house is now being scheduled 1pm to 3pm this coming weekend: Saturday, Sunday and Monday. Affordable units will be completed Unit #4 in January 2009; Unit #7 in March 2009. Phase I would be completed by May 2009. A phase II would not start until fall. Will be renting units during the summer if they don't sell.

Phase I is 11 units, Phase II is 6. Eight were existing, Nine were new (3 of which are affordable).

Requesting to move the affordable Phase II unit to phase I, Unit #10 would replace Unit #13. Both units are identical floor plans and square footage. If approved Unit #10 could be completed as early as May 2009.

Developer to submit a written request to the Council to change the affordable unit from Unit #13 to Unit #10.

Project Updates –

Will be starting negotiations with the Community Builders starting this week in preparation for the Land Development Agreement.

CPA Affordable Housing Fund/ Land Bank – CHC to look at the potential impact to affordable housing funds if any change occurs to the CPA Fund. Staff to work with the Finance Director to do an analysis of the existing CPA Fund and how the Land Bank debt service could impact the availability of funds into the near future.

Motion to approve the request by the developer of Herring Cove Village change the affordable restricted unit from Unit #13 to Unit #10 and move it from Phase II to Phase I to be completed by May 2009 contingent that the unit sizes are comparable.

Motion by: Joe Carleo Seconded by: Jack McMahon. VOTE: 3-0-0

Schedule Next Meeting

Next meeting will be October 27, 2008 at 4:00 pm. Future meetings will be on same Mondays as Board of Selectmen; that is 2nd and 4th of each month.

Minutes

Motion to approve of minutes of September 22, 2008 as amended. Motion by: Jack McMahon; Seconded by: Molly Perdue. VOTE: 3-0-0

Local Housing Preference Policy changes – Michelle J. presented revised language for the Selectmen's policy regarding Local Preference. Language regarding "natives and relatives of current residents..." would not be acceptable to DHCD and would need to be removed.

Motion to adjourn the meeting at 5:45 pm.

*Respectfully submitted,
David Gardner and Michelle Jarusiewicz*