



# Building Committee

Building Committee Meeting Minutes  
 August 23, 2012 @ 8:00 a.m.  
 Caucus Hall Conference Room at the Provincetown Town Hall  
 Called to Order: 8:03 am

### Membership:

P	E	U	Name	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Tom Coen, Chair	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rick Murray, Vice Chair	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Don Murphy	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Kevin Shea	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Leif Hamnquist	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sheila McGuinness, Alt.	<input checked="" type="checkbox"/> Voting

**(Note: P = Present E = Excused U = Unexcused)**

*These minutes are in brief format.*

*A portion of this meeting was filmed by Provincetown TV*

<b>Also Present:</b>	
Pru Sowers	Lt. James Golden
Paul Mendes	Richard Waldo
Sharon Lynn	David Gardner
Russ Braun	

<b>Order of Business:</b>
<ol style="list-style-type: none"> <li>1. Minutes of August 9<sup>th</sup> meeting. (Vote will be taken).</li> <li>2. Review the Committee's updated timeline of activities; mission statement; plan summary; and communication plan. (Votes may be taken).</li> <li>3. Review the draft memo to the Board of Selectmen for the joint meeting on August 27<sup>th</sup>. (Votes may be taken).</li> <li>4. General discussion of Police Station Needs Assessment report and program requirements. (Votes may be taken).</li> <li>5. Public Statements - five minutes maximum; Committee members do not respond to Public Statements.</li> </ol>

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| <p>6. Provincetown TV – introductory roundtable discussion. (This segment of the meeting will be filmed for broadcast by PTV).</p> <p>7. Other - Other matters that may legally come before the board not known at the time of posting. (Votes may be taken).</p> |
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**1. Minutes of prior meetings.**

The Committee reviewed the minutes of its last meeting.

<b>Motion #1:</b> To approve the minutes of August 9, 2012.			
Motion By: Don Murphy		Second By: Rick Murray	
For: 4	Against: 0	Abstain: 1	Recuse: 0

**2. Review the Committee’s updated timeline of activities; mission statement; plan summary; and communication plan.**

- Review Project Plan Overview with corrections. Don wants to change opening paragraph to “recommend a location and building” as were charted per Selectmen’s statement. Wording should be changed accordingly.
- Change public statements to may or may not respond.
- Discussion ensued regarding round table discussions and payment arrangements for PTV.
- Question of who is contact person for communication emails to public. Sharon stated they should be sent by email to her administrative assistant, Pam Hudson which is [phudson@provincetown-ma.gov](mailto:pHUDSON@provincetown-ma.gov)
- Project Plan Timeline will have to be updated on a regular basis. No meeting will be scheduled with BOS on 10/9/12 as Tom will not be here. Instead it will be on 10/22/12.
- Question was raised as to whether the current police station site should be taken off the table or left on? Just a thought as to whether we should have an alternative and look into schematics of same. Sheila thinks that

is a great idea. Rick thinks that we should not go in reverse after a town meeting vote has already voted for the site. Rick does not think it will work with respect space for parking, etc. Don thinks process will get us to the right place by definition. Russ wants to clarify that in talking about facility, you are not just talking about a building, there are many other components. Sharon adds that at meeting with Kaestle Boos they will discuss why Shankpainter Road not a viable option. Public may want to have the concerns addressed and reasons why other sites may not be viable. Rick suggests maybe the architect could give us a 1 or 2 page document as to pros and cons of a proposed site A, B, or C and then public can be informed of the needs and why. A visual explanation would be beneficial suggests Tom. Kevin and Leif can definitely be an asset in these processes.

### **3. Review the draft memo to the Board of Selectmen for the joint meeting on August 27<sup>th</sup>.**

Sheila asked Tom what he anticipated this meeting to be like. Tom suggested that he thought it would be a chance for BOS to ask questions. No presentation would be involved. Sharon thinks they will ask questions pertaining to what they are hearing.

### **4. General discussion of Police Station Needs Assessment report and program requirements.**

Sheila mentioned she has been approached by someone asking whether Incapacitated Persons could go to Outer Cape Health instead of cell. All agree this is not really a building committee matter and should be directed to police and TM. Lt. Golden answered the question as the parameters of the scope of the law will not allow that. Rick asked Sharon which station we are going to visit may be most similar in demographic to Provincetown. Chatham would probably be since Harwich is a joint facility with Fire Dept. and Dennis is oldest built. Lt. states that Chatham is a “state of the art” facility.

### **5. Public Statements - five minutes maximum; Committee members do not have to respond to Public Statements.**

Paul Mendes spoke and reiterated all suggestions in his email. He discussed all the issues that public is coming to him about. Letter is not from him alone...it is from other people in public that want their opinions heard. Several suggestions have been to use other town-owned buildings. People aren't saying "no" to a new facility. People are just concerned that this facility will be built at a cost that will not increase current services. Tom stated that these are considerations we have all considered and will definitely keep in mind. Don states that we have a good group and most important job is to articulate our view accurately enough to public. Don pointed out that there are plenty of excellent resources available to committee as well.

## **6. Provincetown TV – introductory roundtable discussion.**

PTV entered the room at 9:46am to tape a discussion of the Building Committee.

## **7. Other - Other matters that may legally come before the board not known at the time of posting.**

Article approved at April Town Meeting for \$400,000 for work on High School building. After that an architect was hired to do an extensive look at High School and did report outlining his review of building. Amount for immediate repairs is going to be presented at Fall Town Meeting and BOS is wondering if they should go forward with partial or total cost regarding repairs. Building committee should review documents. Sharon says it's frustrating because work was being done according to plan and things happen because of building's age that weren't included in plan. Public has perception that things are being done piece-meal but is not a reality. Sheila responded that public is upset about all this work being done and the way it's being done. Rick states that the school committee should be held accountable but there should be forward movement to take care of what is needed. We can't fix the way it what was done in the past. Don does not want to take a deep dive into this. Sharon suggests this be discussed with BOS at meeting next week. It was suggested that the committee do a one page recommendation on this to BOS before Town Meeting. School Committee must keep up with suggestions of care in the next ten years as well as oversight on same. There was discussion of having this matter considered during one of the building committee meetings in October. Don would like to extend that meeting a

little longer in order to accomplish all that needs to be done. Tom suggests inviting Superintendent.

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**List of documents reviewed:**

1. *Draft minutes*
2. *Memo to Board of Selectmen*
3. *Police Station Project Plan Timeline and Overview*

Next Meeting:	September 13, 2012
Adjourn:	10:11 am
Minutes by:	Paige Perry

Approved by  on September 13, 2012  
Thomas Coen, Chair